

**TTD-83022(31)/5/2024 SMO SEC-TTD**  
**RE-TENDER DOCUMENT**  
**FOR PROCUREMENT OF MEDICINES,**  
**SURGICAL ITEMS & LAB ITEMS, etc., for**  
**O/o The SENIOR MEDICAL OFFICER**  
**CENTRAL DRUG STORES TTD, TIRUPATI**  
**FOR THE YEAR 2025-2026**



**T.T. DEVASTHANAMS**  
**TIRUPATI**

**Last Date:24.08.2025 :05.00 PM IST**

<b><u>INDEX</u></b>		
<b>SL.NO.</b>	<b>PARTICULARS</b>	<b>PAGE NO.</b>
1.	INFORMATION BY THE TENDERER	
2.	NOTICE INVITING TENDER(NIT)ONLINE VERSION	
3.	INSTRUCTIONS TO THE BIDDERS	
4.	COMMERCIAL TERMS AND CONDITIONS	
5.	IMPORTANT NOTE TO ALL PROSPECTIVE BIDDERS FOR ONLINE BIDDING	
6.	SELF –DECLARATION	
7.	GENERAL TERMS & CONDITIONS	
8.	LIST OF SURGICAL ITEMS	
9.	LIST OF MEDICAL ITEMS	
10.	LIST OF LAB ITEMS	
11.	BIDDER DETAILS FORMAT	
12.	BIDDER DISTRIBUTORS DETAILS FORMAT	
13.	DECLARATION	
14.	BILL OF QUANTITIES	

TIRUMALA TIRUPATI DEVASTHANAMS  
**OFFICE OF THE SENIOR MEDICAL OFFICER CENTRAL DRUG STORES**  
**TTD, TIRUPATI. FOR THE YEAR 2025-2026**

Phone No.0877-226 4373 / 4629

INFORMATION TO BE FILLED IN BY THE TENDERER

REFERENCE: TENDER NOTICE NO: TTD-83022(31)/5/2024 SMO SEC-TTD

**Last Date :24.08.2025 at 05.00 P.M.**

(To be uploaded along with the Tender)

- a) Name of the Tenderer :
  
  
  
  
  
- b) Bidder category :  
(Authorized Distributor/ Manufacturer/ importer )
  
  
  
  
  
- c) Full address of the Tenderer:
  
  
  
  
  
- d) Contact person Name:
  
  
  
  
  
- e) Contact person Mobile No:
  
  
  
  
  
- f) Tenderer's landline No:
  
  
  
  
  
- g) Tenderer's e-mail Id:

Signature of the Tenderer

**T.T. DEVASTHANAMS, TIRUPATI,  
OFFICE OF THE SENIOR MEDICAL OFFICER (CDS), TTD, TIRUPATI**

**Notice Inviting Re-Tender for “PROCUREMENT OF MEDICINES,  
SURGICAL ITEMS & LAB ITEMS, etc., for O/o The SENIOR MEDICAL  
OFFICER CENTRAL DRUG STORES, TTD, TIRUPATI FOR THE YEAR 2025-  
2026.**

**through on line e-Tender**

TENDER NOTICE NO: NIT No.TTD-83022(31)/5/2024 SMO SEC-TTD.

Online bids through e-Tender are invited for “**PROCUREMENT OF MEDICINES, SURGICAL ITEMS & LAB ITEMS, etc., for O/o The SENIOR MEDICAL OFFICER CENTRAL DRUG STORES TTD.,TIRUPATI FOR THE YEAR 2025-2026**” **through e-tender for a Period of one year** as per schedule. This NIT consists of the following Annexure.

**Annexure - A:** Tender Details

**Annexure - B:** Instructions to bidders.

**Annexure - C:** Commercial Terms and conditions.

**Annexure - D:** Important Note to all Prospective bidders for On-line Bidding.

**Annexure - E:** General Terms & Conditions

**Annexure - F :** List of Surgical items with tender ID's

**Annexure - G:** List of Medical items with tender ID's

**Annexure – H:** List of Lab items with tender ID's

**Annexure – I:** Declaration

**Annexure – J:** Bidder details

**Annexure - K:** Authorized distributor details

**Supplier(s) to submit their offer as below:**

1	Procedure for Bid Submission.	:	<p>A) Tender schedule can be downloaded from the web site: <a href="https://tender.apecurement.gov.in">https://tender.apecurement.gov.in</a></p> <p><b>a)</b> Intending bidders can contact O/o Senior Medical Officer, TTD, Tirupati for any clarification, information on any working day during working hours. Ph.No, 0877-2264629.</p> <p><b>b)</b> All bidders shall fill in the pre-qualification checklist and <b>sign on the self-declaration form stating that their compliance with all the technical and financial pre-qualification criteria.</b></p>
---	-------------------------------	---	---

		<p>c) EMD of Rs. 25,000/- to be paid through <b>on-line</b> only in the account of <b>Executive Officer</b>, TTD, Tirupati from any scheduled Bank and drawn after the NIT Date.</p> <p>d) All bidders shall upload documents in the e-Procurement portal to meet the technical and commercial pre-qualification criteria laid out in the checklist.</p> <p>e) The bidders shall quote their item wise initial price offer at the prescribed field / place provided in the e-market place.</p> <p>f) The bidder shall sign on all the documents uploaded by him including EMD along with the self-declaration for fulfilling pre - qualification criteria set by the Department (on the check list) owning responsibility for their correctness / authenticity and upload along with Tender.</p> <p>g) The Department shall carry out the technical bid evaluation solely based on the uploaded certificates / documents, on-line payment receipt towards EMD in the e-procurement system and open the price bids of so received.</p> <p>h) Successful bidder shall furnish the original hard copies of all the documents / certificates /statements before concluding agreement and stipulated time.</p> <p>i) If the successful bidder fails to submit the original hard copies of uploaded certificates / documents within the stipulated time or if any variation is noticed between the uploaded documents and the hard copies submitted by the bidder, the bidder will be suspended from participating in the tenders on e-procurement platform for a period of 3 years as per G.O.Ms.No. 174, Dated 01.09.2008. If any of the documents furnished by the bidder are found to be false / fabricated / bogus at any time, the bidder will be black listed and the EMD will be forfeited.</p> <p>j) e-procurement corpus fund: The successful bidder shall pay 0.04% of estimate contract value towards e-procurement corpus fund in the shape of online payment in APTS Portal only before concluding the agreement.</p>
--	--	---

**SENIOR MEDICAL OFFICER (CDS)**  
**T.T.DEVASTHANAMS,**  
**TIRUPATI.**

**ANNEXURE-A**

1	Department Name	Tirumala Tirupati Devasthanams, TIRUPATI.
2	Circle	<b>SENIOR MEDICAL OFFICER, CENTRAL DRUG STORES, TTD, TIRUPATI.</b>
a	DIVISION	<b>SENIOR MEDICAL OFFICER, CENTRAL DRUG STORES, TTD, TIRUPATI.</b>
3	FILE / NIT Number	NIT No. TTD-83022(31)/5/2024 SMO SEC-TTD, Adv No.
4	Tender Subject	<b>PROCUREMENT OF MEDICINES, SURGICAL ITEMS &amp; LAB ITEMS, etc., for</b> O/o The SENIOR MEDICAL OFFICER CENTRAL DRUG STORES TTD., TIRUPATI FOR THE YEAR 2025-2026.
5	Period of Contract	12 months period
6	Form of Contract	As per agreement
7	Tender Type	Re-Tender
8	Tender Category	-
9	Form of Contract	Tenders will be decided based on the rate quoted on item wise lowest.
10	Tender Type	Open
11	EMD Amount	Rs. 25,000/- (Rupees Twenty Five Thousand Only)
12	EMD payable EMD/BID SECURITY  (EMD shall be Mandatorily paid through APTS Portal only in the shape of online payment only)	Account Payee through on line only in favour of the Executive Officer, TTD, Tirupati.
13	Transaction fee	All the participating bidders shall pay a transaction fee and it is mandatory for all participant bidders to pay a non –refundable transaction fee as generated on line in e-procurement platform.
14	Bid Validity Period	365 days from the date of Re-Tender.
15	BID DOCUMENT DOWN LOADING START DATE	<b>14-08-2025 from 10.30 a.m</b>

16	BID DOCUMENT DOWN LOADING END DATE	<b>24-08-2025 up to 4.00 p.m</b>
17	LAST DATE AND TIME FOR RECEIPT OF BIDS	<b>24-08-2025 up to 4.00 p.m</b>
18.	PQ Stage Date & Time	<b>25-08-2025 up to 10.30 a.m</b>
19	Commercial Stage Date & Time	<b>28-08-2025 at 10.30 AM</b>
20	Tender Date & Time	<b>Re - Tender date &amp; time will be intimated.</b>
21	Pre-bid meeting on	26-08-2025 at 10.30 AM
22.	Tender Inviting / Opening / procuring authority	Senior Medical Officer, TTD, Tirupati.
23.	Bid opening authority and address	Senior Medical Officer, O/o Senior Medical Officer (Central Drug Store), Central Hospital TTD, K.T.Road, Tirupati (Dist), A.P, India.
24.	Contact Details/Telephone: e-mail id:	0877-2264629. ttdsmocds@gmail.com
25.	Procedure for Bid Submission	As per Clause No. E of Annexure – B
26.	General Terms and Conditions	As published in the notice inviting tender.
27.	Eligibility criteria & Mandatory Requirements to be uploaded (for technical bid evaluation)	<p>(a) EMD Rs. 25,000/- through on-line only in the account of <b>Executive Officer</b>, TTD, Tirupati from any scheduled Bank and drawn after the NIT Date</p> <p>(b) <b>The Manufacturers shall upload:</b></p> <ol style="list-style-type: none"> <li>Manufacturing license.</li> <li>Market standing certificate for not less than 3 years. (Exempted for new molecules)</li> <li>Good Manufacturing Practice (GMP) Certificate of the firm issued by the Drug Controller Authorities.</li> <li>Annual Turn Over of Manufacturing companies in respect of Medicines Tender shall be over and above <u>Rs. 200.00 crores</u> per annum for the last 03 Financial Years. In case of Surgical and Consumable etc., Tenders, the sales Annual Turn Over of Manufacturing Companies shall be over and above Rs.50 Crore for the last 03 Financial Years. A certificate to that effect certified by the Chartered Accountant in their letter head shall be Obtained and uploaded in the Bid.</li> </ol>

		<p>(c) <b>The importers shall upload:</b></p> <ul style="list-style-type: none"> <li>i. Valid import license issued by DCGI.</li> <li>ii. Form 20B, 21B or 21C issued by Drug Authority.</li> <li>iii. The manufacturing license of the companies quoted.</li> <li>iv. In case of authorized distributors/importers participating in Tenders, their Annual Turn Over shall be more than Rs.2.00 Crore per annum for the last 03 Financial Years. For authorized importers, the annual turnover shall be from the sales of related items like medicines, lab items, surgicals etc., only. A certificate to that effect certified by the Chartered Accountant in their letter head shall be obtained and uploaded in the Bid. Further the authorized dealers shall upload and submit authorization letter from the actual Manufacturer.</li> </ul> <p>(d) <b>The distributors shall upload:</b></p> <ul style="list-style-type: none"> <li>i. Form 20B, 21B or 21C issued by Drug Authority.</li> <li>ii. Authorization from the Manufacturers.</li> <li>iii. Manufacturing License of the Companies quoted.</li> <li>iv. In case of authorized distributors participating in Tenders, their Annual Turn Over shall be more than Rs.2.00 Crore per annum for the last 03 Financial Years. For authorized distributors, the annual turnover shall be from the sales of related items like medicines, lab items, surgicals etc., only. A certificate to that effect certified by the Chartered Accountant in their letter head shall be obtained and uploaded in the Bid. Further the authorized dealers shall upload and submit authorization letter from the actual Manufacturer.</li> </ul> <p>(e) Copy of GST Registration Certificate and PAN card of the bidder shall be obtained and uploaded in the Bid.</p> <p>(f) Self-declaration in Rs. 100 Non-Judicial Stamp paper stating that the firm is neither convicted nor blacklisted / No vigilance/ CBI /ACB/CBCID/ FEMA Case pending against the firm by any Hospital /</p>
--	--	--



		<p>Institution as on date of quoting for this tender. (as per the format in Annexure-J)</p> <p>(g) The Tender schedule is to be uploaded after signing in all pages and in the last page signature and seal to be affixed.</p> <p>(h) FFS Technology Certificate if quoting for I.V.Fluids</p> <p>(i) Valid NDPS License if quoting for Narcotic Drugs.</p> <p>(j) Valid Schedule-X License if quoting for Inj.Ketamine.</p> <p>(k) Valid Certificate from CDSCO, if quoting for antibacterial sutures</p> <p><u>Note:</u></p> <p>i. Please study tender conditions thoroughly before quoting.</p> <p>ii. While filling Technical parameters under Pre-Qualification stage, Medicines with name over the strip/ brand to be quoted, for the items for which no specific brands are specified in the tenders. In the case of <b>items for which brands are specified in the tender, the bidder shall specify the brand (Among the specified brand in the tender only) for which bid offer is made.</b> Quoting for other than the tender specified brands, the quote for that specific item will not be considered and technically dis qualified for that item.</p> <p>iii. Rate should be quoted as per given specification only for specified pharmaceutical companies for selective products wherever applicable. The molecules of non-specified pharmaceutical companies will not be entertained at any during the tender evaluation or currency of the supply.</p> <p>iv. All Technical details are to be mentioned in Technical Bid only. Do not mention technical details on Price Bid.</p> <p>v. The supplier should possess all requisite licenses, registrations etc., and the same should be obtained invariably before tendering for the supply with TTD. The supplier should possess required certificate and other Certificates like Registration of Firm, GST, PAN, registration etc. Do not enclose expiry Certificates, which may leads to rejection.</p> <p>vi. For Medical Devices and In-Vitro diagnostics the orders of the CDSCO, DGHS Ministry of Health and Family welfare from time to time to be adopted.</p> <p>vii. In case of non-submission of these certificates, the TTD authorities reserve the right to take any appropriate action including the cancellation of</p>
--	--	--

		<p><i>tender of the respective supplier. In this regard the decision of the Tender Opening Authorities is final and binding on the suppliers without any recourse.</i></p> <p><i>viii. All the uploaded Tender documents in hard copies along with online payment receipt of EMD shall be submitted by all the bidders to the Tender inviting authority well before PQ stage.</i></p> <p><i>ix. Brochures and literatures shall be submitted for the quoted products whenever demanded by the authority.</i></p> <p><i>x. If any of the documents furnished by the bidder are found to be false/fabricated/bogus at any time the bidder will be black listed and the EMD will be forfeited.</i></p> <p><i>xi. Do not wait till the end date and to avoid overcrowding in the ap e-procurement portal.</i></p> <p><i>xii. If the Manufacturers are quoting, then they can quote only for the products being manufactured by their company.</i></p> <p><i>xiii. The eligible authorized distributors can quote for any/ all the items of medicines, lab items and surgical items as per their eligibility.</i></p>
--	--	--

**SENIOR MEDICAL OFFICER (CDS)  
T.T.DEVASTHANAMS,  
TIRUPATI**

**ANNEXURE-B**  
**INSTRUCTIONS TO BIDDERS**

- a. Any order resulting from this enquiry shall be governed by the terms and conditions mentioned in this tender agreement.
- b. Where counter terms and conditions have been offered by the supplier, the purchaser shall not be governed by them unless specific acceptance has been given in writing by the TTD. No deviations to the terms & conditions are allowed
- c. The TTD reserves the right to cancel the enquiry or extend the due date of receipt of offer without assigning any reason thereof.
- d. The proposed items and quantities are the tentative requirement for use in TTD Hospitals, Tirupati / Tirumala. As per the exigencies and requirement the quantity of items may increase or decrease.
- e. **SUBMISSION OF DOCUMENTS:**
  - 1. The EMD amount as indicated at Sl. No. 11 & 12 of Annexure-A should be paid through On-line only and a copy of the same shall be scanned and uploaded in the e-procurement platform.
  - 2. Those who fulfill the above criteria will only be allowed to participate in the e-Tender.
  - 3. **Important:** All notices to the bidders shall be sent either by e-mail/post during the process of finalization of the tender by TTD. All such notices sent by TTD, therefore, be deemed as valid notices. Hence the bidders are required to indicate their valid e- mail ID along with valid Whatsapp number and postal address during registration and keep checking for incoming communications.
  - 4. **The Tenderer shall sign on all the pages of schedule and in last page signature and seal to be affixed. This Tender Schedule is to be uploaded.**

**Signature of the Bidder**

**ANNEXURE – C**

<b>Sl. No.</b>	<b>COMMERCIAL TERMS AND CONDITIONS</b>
1	Offer shall be evaluated based on Basic cost of the goods
2	<p><b>PRICE: Item wise Price Bid</b> shall be submitted through e-Tender on AP e-Procurement platform within the stipulated time by the vendors. Price quoted should be on F.O.R. DESTINATION BASIS (<b>BASIC PRICE WHICH INCLUDES ALL CHARGES UPTO DESTINATION</b>) (Excluding GST)</p> <p><b>Bidding Process:</b></p> <p>Bidder has to bid for item wise landed price per unit basis for the tendered quantity. (Refer Annexure - A). <b>Tenders will be decided based on the rate quoted on item wise Lowest.</b></p>
3	Necessary forwarding (Handling), transit insurance charges to be included in bid price (up to destination). The rates shall also be inclusive of all taxes but exclusive of GST, which will be reimbursed by TTD for actual GST paid.
4	<b>VALIDITY OF OFFER:</b> The prices quoted must be FIRM and the offers made must remain open for acceptance for <b>120 days</b> from the date of e-Tender.
5	<b>DELIVERY REQUIREMENT</b> - As per schedule issued by TTD / Hospital designated authority as given in purchase order.
6	Unless otherwise specified in the NIT, the Purchase order, if placed, shall be subject to the General Terms and Conditions of Supply of Stores given with NIT.
7	<b>LATE DELIVERY CHARGES CLAUSE:</b> Refer Clause No.35, of General Terms & Conditions of Tender agreement (Annexure - E).
8	<b>FORCE MAJEURE CLAUSE:</b> Refer Clause No.73 of General Terms & Conditions of Tender agreement (Annexure -E).
9	<b>PRICE FALL CLAUSE</b> - Refer Clause No.48 of General Terms & Conditions of Tender agreement ( Annexure - E)
10	<b>EARNEST MONEY DEPOSIT:</b> The value of Earnest money to be deposited by the supplier shall be as mentioned in Annexure A & B. The EMD shall be forfeited if the supplier withdraws their offer during the agreement period or fails to supply the items as per the TTD's schedule along with time lines.
11	<b>SECURITY DEPOSIT</b> – The successful Bidder has to pay Security Deposit at the rate of 2.5% of the total value of required quantity by the way of Account payee Demand Draft drawn from any Scheduled Bank in favour of the Executive Officer, TTD, Tirupati.
12	<b>BANNED OR DELISTED SUPPLIERS:</b> The bidders should give a declaration that they have not been banned or delisted by any Purchaser. If this declaration is not submitted, the bid will be rejected as non-responsive. (Declaration format attached in Annexure-J)
13	<b>SUB-CONTRACT:</b> The contract supply awarded should be executed by the successful Supplier only and sub-contract of supply is not permitted.
14	<b>LOCATION OF SUPPLY:</b> SENIOR MEDICAL OFFICER (CDS), TTD, Tirupati.
15	<b>RISK PURCHASE:</b> Refer Clause No.22 of General Terms & Conditions of Tender agreement (Annexure - E).
16	<b>RIGHT OF ACCEPTANCE:</b> The purchaser does not bind himself to accept the lowest or any other tender and reserves the right of accepting the whole or any part of the tender or portion of the quantity offered. TTD reserves the right to reject or accept any tender either in whole or in part without assigning any reason whatsoever.
17	<b>JURISDICTION:</b> Any dispute arising out of this contract shall be referred to the sole arbitrator nominated by the Executive Officer, TTD and he shall dispose of the same as per the provisions of arbitration and conciliation Act, 1996 and amendments made to it from time to time. The place of arbitration proceedings shall be at Tirupati, Tirupati District, Andhra Pradesh. The courts at Tirupati, Tirupati District, Andhra Pradesh shall have jurisdiction to entertain any dispute arising out of this contract.

I / We agree to all the above Commercial Terms and Conditions.

**Signature of the Bidder**

**ANNEXURE - D****IMPORTANT NOTE TO ALL PROSPECTIVE BIDDERS FOR ONLINE BIDDING****PROCEDURE FOR BID SUBMISSION ON e-PROCUREMENT PLATFORM  
(e-PROCUREMENT TENDER)**

- 1) Bids shall be submitted online on [www.apptender.apecprocurement.gov.in](http://www.apptender.apecprocurement.gov.in) platform
- The participating bidders in the tender should register themselves on e-procurement platform [www.apptender.apecprocurement.gov.in](http://www.apptender.apecprocurement.gov.in) for Tender. Bidders can log-in to e-procurement platform in secure mode only by signing with the Digital certificates. Digital Certificates can be obtained from Andhra Pradesh Technology Services, Vijayawada.
  - The bidders who are desirous of participating in e-procurement shall submit their bids as per the standard formats available at the e market place.
  - Off-line bids shall not be entertained by the Tender Inviting Authority for the tenders published in e-procurement platform.
- 2) The bidders shall submit their eligibility and qualification details, Technical bid, Financial bid etc., in the online standard formats displayed in e-Procurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/ technical bids and other certificate/documents in the e-Procurement web site. The bidder shall sign on the statements, documents, certificates uploaded by him, owning responsibility for their correctness/authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.

**3) Registration with e-Procurement platform:**

For registration and online bid submission bidders may contact HELP DESK of M/s. **Vupadhi Techno Services Pvt. Ltd.**, Vijayawada [www.eprocurement.gov.in](http://www.eprocurement.gov.in) or <https://tender.eprocurement.gov.in>.

**Digital Certificate authentication:**

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on e-Procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e Procurement platform.

**4) For obtaining Digital Signature Certificate, you may please Contact:**

Andhra Pradesh Technology Services Limited  
3<sup>rd</sup> Floor, R & B Building, MG Road, Labbipet, Vijayawada-520010  
**(OR)**

Any other Registration Authority (RA) of TCS-CA in India. The city-wise list of RAs is available by clicking the link "Apply for a Class-2 Certificate" under "Enroll" section in the website  
"<https://www.tcs-ca.tcs.co.in/mca21/index.jsp> 7

**Hard copies:**

- i) The department shall carry out the technical evaluation solely based on the uploaded certificates/documents, in the e-Procurement system.
- ii) All the bidders shall invariably furnish the original Certificates/Documents of the uploaded scanned copies to the Tender Inviting Authority either personally or through courier or post and the receipt of the same within the stipulated date shall be the responsibility of the successful bidder. The department will not take any responsibility for any delay in Certificates/Documents from the bidder before the stipulated time. On receipt of documents, the department shall ensure the genuineness of

the certificates/documents uploaded by the bidder in e-Procurement system, in support of the qualification criteria before concluding the agreement.

iii) The G.O. Ms. No.174 –I & CAD dated: 1-9-2008 **Deactivation of Bidders:** If any successful bidder fails to submit the original hard copies of uploaded certificates/documents and online payment EMD receipt the successful bidder will be suspended from participating in the tenders on e-Procurement platform for a period of **3 years**. The e-Procurement system would deactivate the user ID of such defaulting bidder based on the trigger/recommendation by the Tender Inviting Authority in the system. Besides this, the department shall invoke all processes of law including criminal prosecution of such defaulting bidder as an act of extreme deterrence to a void delays in the tender process for execution of the development schemes taken up by the government. Other conditions as per tender document are applicable.

**v) Payment of Transaction Fee:**

It is mandatory for all the participating bidders shall pay a transaction fee (non-refundable) in on-Line transaction (non-refundable) which will be generated while bidding and accordingly the Bidder has to pay to the Service provider of APTS, Vijayawada through "Payment Gateway Service on E-Procurement platform". The Electronic Payment Gateway accepts all Master and Visa Credit Cards issued by any bank and Direct Debit facility/Net Banking of ICICI Bank, HDFC, Axis Bank to facilitate the transaction. This is in compliance as per G.O.Ms.13 dated 07.05.2006. Applicable GST + Bank Charges for Credit Card Transaction of 2.09 %( inclusive of GST) on the transaction amount payable to APTS, Vijayawada shall be applicable.

**vi) Corpus Fund:**

As per G.O.Ms.No.4, User departments shall collect 0.04% of ECV (estimated contract value) with a cap of Rs.10,000 (Rupees ten thousand only) for all works with ECV up to Rs.50 Crores and Rs.25,000/- (Rupees twenty five thousand only) for works with ECV above Rs.50 Crores, **from successful bidders** on e-Procurement platform **before entering into agreement**. The above fee is payable by the successful bidder through Online portal in favour of Managing Director, APTS, Vijayawada at the time of conclusion for the agreement.

**vii) Tender Document:**

The bidder is requested to download the tender document and read all the terms and conditions mentioned in the tender Document and seek clarification if any from the Tender Inviting Authority. Any offline bid submission clause in the tender document could be neglected.

The bidder has to keep track of any changes by viewing the Addendum/Corrigenda issued by the Tender Inviting Authority on time-to-time basis in the E-Procurement platform. The Department calling for tenders shall not be responsible for any claims/problems arising out of this.

**viii) Bid Submission Acknowledgement:**

The bidder shall complete all the processes and steps required for Bid submission. The system will generate an acknowledgement with a unique bid submission number after completing all the prescribed steps and processes by the bidder. Users may also note that the bids for which an acknowledgement is not generated by the e-procurement system are treated as invalid or not saved in the system. Such invalid bids are not made available to the Tender Inviting Authority for processing the bids. The T.T. Devasthanams, APTS and **Vupadhi Techno Services Pvt. Ltd.** are not responsible for incomplete bid submission by users.

**A. Important guidelines for bid submission:**

1. Bids shall be submitted online on <https://www.tender.apecurement.gov.in>
2. The bidders who are desirous of participating in e-procurement shall submit their bids as per the standard formats available at the e-market place.
3. All bidders must fill in the pre-qualification checklist in the templates provided and sign on the self-declaration form stating their compliance with all the technical and financial pre - qualification criteria and up load the same.

- 4. E.M.D. Rs.25,000/-drawn (EMD shall be Mandatorily paid through on-line only) in the account of the Executive Officer, TTD, Tirupati..**
5. All bidders shall upload documents in the e-Procurement portal to meet the technical and commercial pre-qualification criteria laid out in the checklist.
6. The bidders shall quote their item wise initial price offer at the prescribed field / place provided in the e-market place.
7. The bidder shall sign on all the documents uploaded by him including EMD along with the self-declaration for fulfilling pre - qualification criteria set by the Department (on the check list) owning responsibility for their correctness / authenticity and upload along with Tender.
8. The technical evaluation with regard to both technical and commercial pre-qualification criteria will be carried out based on the documents uploaded by the bidders.
9. All bidders shall furnish the original hard copies of the on- line payment copy for EMD before PQ stage opening date and time fixed.
10. If any bidder fails to submit the original hard copies of the on- line payment copy for EMD within the stipulated time, they will be technically dis-qualified and the Initial Price Offer of the respective bidder will not be opened.
11. The Department shall carry out the technical bid evaluation solely based on the uploaded certificates / documents, on- line payment copy for EMD in the e-procurement system and open the price bids of so received.
12. The date and time of opening price bids is tentative. The price bids will be opened soon after completion of Technical verification of floated documents by the Bidder.

**Signature of the Bidder**

## TIRUMALA TIRUPATI DEVASTHANAMS

OFFICE OF THE SENIOR MEDICAL OFFICER CENTRAL DRUG STORES TTD.,  
TIRUPATI – 517 501  
Phone No.0877-2264373 / 4629

TENDERS FOR SUPPLY “**PROCUREMENT OF MEDICINES, SURGICAL ITEMS & LAB  
ITEMS, etc., for** O/o The SENIOR MEDICAL OFFICER CENTRAL DRUG STORES TTD.,  
TIRUPATI FOR THE YEAR 2025-2026 ”.

TIRUMALA TIRUPATI DEVASTHANAMS :2025-2026

**Last Date : 24.08.2025 at 05.00 P.M.**

(To be uploaded and submit hard copy along with your Tender)

**SELF - DECLARATION**

Name of the Tenderer :

Address of the Quoting Agency :

(To be filled in by the Tenderer)

I / We hereby offer to bind to Terms and Conditions of the contract. I / We do hereby declare that I / We shall keep my / our offer open for a period of 120 days from the date of opening of the Tender or for the extended period as desired by TTD(if the supplier accepts for the same) in addition to the period of 120 days mentioned above in the event of my / our offer being accepted. I/We shall abide by and give my / our acceptance to the annexed terms and conditions of the Tender and shall execute an agreement in the prescribed form, in the event of my / our offer being accepted by TTD.

**Yours faithfully,**

**Signature of the Bidder**

(To be signed by an authorized Signatory)

**Full Address of the Tenderer with seal**

**Place :**

**Date :**



## **ANNEXURE - E**

### **TIRUMALA TIRUPATI DEVASTHNAMS: TIRUPATI GENERAL TERMS AND CONDITIONS**

1. The sales Annual Turn Over of the Manufacturing Medical Companies participating in Medicines Tenders shall be over and above Rs. 200.00 crore per annum for the last 03 Financial Years. In case of Surgical and Consumable etc., Tenders, the sales Annual Turn Over of Manufacturing Companies shall be over and above Rs.50 Crore per annum for the last 03 Financial Years. A certificate to that effect certified by the Chartered Accountant in their letter head shall be obtained and uploaded in the Bid. If the Manufacturers are quoting, then they can quote only for the products being manufactured by their company.  
In case of authorized distributors/importers participating in Tenders, their Annual Turn Over shall be more than Rs.2.00 Crore per annum for the last 03 Financial Years. For authorized distributors/importers, the annual turnover shall be from the sales of related items like drugs, medicines, lab items and surgical items etc., only. A certificate to that effect certified by the Chartered Accountant in their letter head shall be obtained and uploaded in the Bid. Further the authorized dealers shall upload and submit authorization letter from the actual Manufacturer.
2. **EMD:** Every Tender must be accompanied by Account payee on-line payment for Rs.25,000-00 (Rupees Twenty Five thousands only) through any Scheduled bank in account of the Executive Officer, TTD, Tirupati towards refundable Earnest money Deposit drawn after notice inviting Tender date. The EMD on-line payment copy must be scanned and uploaded along with the Technical Bid. Bank guarantee, postal orders and cheques or any other mode of payment shall not be accepted. The E.M.D. amount will be adjusted towards the full EMD for the successful bidder without interest.
3. Tenders not accompanied by the Earnest Money Deposit as above will be summarily rejected.
4. No claims shall lie against the TTD in respect of interest on Earnest Money Deposit and TTD shall not pay any interest on the Earnest Money Deposit.
5. **Security Deposit:** The successful Bidder shall pay Security Deposit @ 2.5% to the total value of Supply of Medicines, Lab and Surgical items in respect of items entrusted to them in full without any concession, in the form of demand Draft/BG drawn in favour of the Executive Officer, T.T.D, on any Scheduled bank payable at Tirupati, at the time of the agreement. This will be refunded only after the completion of supply of medicines or at least 80% of the ordered Medicines in the PO and also will be forfeited if the tenderer fails to supply the medicines as per the TTD's indent or supplies inferior quality of medicines or fails to follow the schedule as mentioned in each LOI as issued by the SMO from time to time during the valid period of agreement. Each successful bidder has to enter into an agreement with the TTD with the terms and conditions prescribed upon.
6. The supply of material will not be accepted till the Full Security Deposit criteria at 2.5% on the total value of supply order is fulfilled and agreement is concluded. The Earnest Money Deposit will be released only after successful completion of the supply in all respects. The EMD will not carry any interest.
7. The transaction fee to e-Procurement portal is to be paid at scheduled date of e-Tender. Those suppliers who are qualified by submitting the required documents including EMD and transaction fee alone, will be allowed to bid in the e- Tender on the date and time as to be intimated to the eligible bidders. The T.T.D. may extend the last date by issuing an amendment, in such case, all rights and obligations

of the T.T.D. and the suppliers previously subject to the original deadline will apply without any modification, which is subjected to the new deadline.

8. The transaction fee indicated in Sl.No.13 of Annexure-A is to be paid to Government of Andhra Pradesh escrow account of at least one working day prior to date of e-tender.
9. The supplier should possess all requisite licenses, registrations etc., and the same should be obtained invariably before transacting business with TTD. The supplier should inform TTD, the correct address from where the supplies are going to be made to TTD. The supplier should have an experience of three years in this field and the certificate from the CA (as per proforma) and other certificates like GST registration should submit at the time of registration / participating as Vendor with APTS e-procurement portal. In case of non-submission of these certificates, the TTD authority reserves the right to take any appropriate action including cancellation of tender of the respective supplier. In this regard the decision of the TTD is final and binding on the suppliers without any recourse.
10. The Bidders are requested to quote their best competitive rates as there is no negotiation and in this regard the decision of TTD shall be final and binding on the suppliers without any recourse.
11. The received bids through e-Tenders by the Senior Medical Officer, T.T.D., Tirupati, or by any other officer authorized by him.
12. The Tender Inviting Authority, T.T.D., Tirupati may be approached for details and clarification if any, till a day prior to the opening date of Tenders.
13. The successful bidder shall submit the Security Deposit to the Tender inviting authority for concluding the agreement. The department will not hold any risk and responsibility for non – visibility of the scanned documents. The documents that are uploaded online will only be considered for bid evaluation.
14. Tender document:  
  
The bidder is requested to download the tender document and read all the terms and conditions mentioned in the tender Document and seek clarification if any from the Tender Inviting Authority. If the tender assumes certain thing and quote the tender without seeking clarifications, it will be at their own risk. Any offline bid submission clause in the tender document could be rejected.
15. The Tenderers shall enclose the following documents for evaluation of Technical Bid.
  - a) Valid proof in support of manufacturers/ Authorized dealers of the companies mentioned in ANNEXURE-A with minimum 3 years of experience in the related trade.
  - b) Earnest Money Deposit by way of online payment for Rs.25,000/- drawn in favour of "The Executive Officer, TTD, Tirupati from any Scheduled Bank payable at Tirupati" drawn after the Tender inviting date.
  - c) Copy of GST registration certificate and copy of PAN Card of the firm or supplier.
  - d) A copy of Good Manufacturing Practices (GMP) certificate of the firm issued by the Drug controller authorities.
  - e) Annual Turnover Certificate for more than Rs.200.00 crores during last three Financial Years i.e. 2022-23, 2023-24 & 2024-25 certified by the Chartered Accountant only in their letter head. (Do not enclose Annual Reports/ financial statements etc., ). In case of Surgical and Consumable etc., Tenders, the sales Annual Turn Over of Manufacturing Companies shall be over and above Rs.50 Crore for the last 03 Financial Years. In

case of suppliers participating in Tenders their Annual Turn Over shall be more than Rs.2.00crore for the last 03 Financial Years. A certificate to that effect issued by the Chartered Accountant in their letter head shall be obtained and uploaded.

- f) Self-declaration in Rs. 100/- Non-Judicial stamp paper stating that the firm is neither convicted nor blacklisted/ No vigilance/ CBI / FEMA/ACB/CBCID Case pending against the firm as on the date of quoting for this work by any Hospital / Institution.
  - g) **The Tenderer shall sign on all the pages of schedule and in last page signature and seal to be affixed. This Tender Schedule is to be uploaded.**
  - h) Items should be quoted as per given specification only. If there is any deviation found then the tender of that particular participant will be summarily rejected. The tender with any pre conditions/past conditions/ assumptions/ presumptions etc., will be summarily rejected.
  - i) All Technical details shall be mentioned in Technical Bid only. Please do not mention any technical details in Price Bid.
  - j) **Drug Price Control Order (DPCO):** The price quoted by the tenderers shall not, in any case exceed the Drugs Price Control Order (DPCO) controlled price, if any, fixed by the Central/State Government. Tender Inviting Authority at its discretion, may exercise, the right to revise the price at any stage so as to conform to the controlled price as the case may be. This discretion will be exercised without prejudice to any other action that may be taken against the Tenderer.
16. The T.T.D., reserves the right to accept or reject any Tender and to cancel the process and to reject all Tenders at any time prior to the award of the contract without assigning any reasons and also under no obligation to inform the affected bidders the grounds of acceptance or rejection of the same. In this regard the decision of the Appropriate Authority in T.T.Devasthanams is final and binding on the Tenderer without any recourse. Further it is understood by both the parties to the Tender and is specifically accepted by the Tenderer that when the Tenderer files the Tender before T.T.Devasthanams, the acceptance or rejection of the Tender by T.T.D or methodology adopted by T.T.Devasthanams in short listing the companies for the supply of Medicines, Lab, Surgical Items etc. shall not become a cause of Action or Ground to initiate any Legal action before any Court or Courts of law for obtaining any order, Injunction, Direction etc., from the Hon'ble Court or Courts to stall the proceedings in T.T.Devasthanams.
  17. The rate quoted per unit (unit as specified in Tender price schedule) should be F.O.R. Door delivery to O/o the Senior Medical Officer, CDS, TTD, Tirupati and inclusive of all statutory taxes (Excluding GST), all other levies and duties etc., Packing, Forwarding to destination in A.P., insurance, Storage, Transportation, Loading, Unloading, License Fees, Octroi, Road permits, e-way bill etc., TTD CANNOT ISSUE STATUTORY FORMS LIKE FORM "C" OR FORM "D" ETC., AND THIS SHOULD BE TAKEN INTO ACCOUNT BY THE SUPPLIER WHILE QUOTING THE RATES TO TTD. Further the supplier should possess all requisite licenses, registrations etc. to be obtained from various statutory departments before transacting the business with TTD and submit copy of GST Registration certificate. However the GST actual payable will be reimbursed by TTD on proof of payment of GST and GST applicable only shall be paid and if GST is paid more than the GST allowable then payment will be restricted to GST allowable only. The variation in GST percentage based on the actual and allowable will be permitted during the tenure of the supply agreement.
  18. Even after any changes contemplated in the tax structure (other than GST) and the rate of taxes to be levied by the State Government & Central Government, the rates Quoted to T.T.D. should be constant during the agreement period of two years period and it should be applicable to all supply orders placed by TTD in two years contract period.
  19. The rate quoted should be valid for acceptance for a period of 120 days from the date of opening of financial bid in e-Tender.

20. TTD Is a Charitable Institution rendering free Medical aid to the pilgrims who are visiting Tirumala to worship LORD VENKATESWAR SWAMY, Free treatment, Surgeries, Artificial Limbs & Calipers to Polio & Physically handicapped patients coming from all over India. Also Free Medical aid to the TTD Employees, their dependents & TTD Pensioners is provided. Hence the MEDICAL COMPANIES ARE REQUESTED TO QUOTE RATES FOR THEIR PRODUCTS DULY ALLOWING MAXIMUM DISCOUNT TO THE POSSIBLE EXTENT.
21. The tendered quantity is tentative. It can be increased or decreased at the discretion of the TTD.
22. **Risk Purchase:**-If the L1 supplier fails to supply ordered items even up to 45<sup>th</sup> day, the L2 Supplier will be asked to supply the items either at L1 rate or at the rate quoted by him. If L2 supplier agrees only the rate quoted by him then in such case the differential amount will be reduced from the L1 supplier payment bills or from the SD / EMD.
23. *Apart from the regular tender L1 supplier the other participants will be asked for their willingness to supply their quoted product at tender L1 price (agreed L1). In case the tender L1 fails to supply the subsequent orders will be placed on agreed L2 suppliers. If other bidders are not agreed to supply at L1 prices, the difference amount will be deducted from L1 supplier after placing the order to the next bidder/supplier.*
- a. The bidder has to quote same price for similar items for all TTD hospitals. If any item available less than the lowest quoted tender item, TTD hospitals has the right to purchase at that price.
24. The manufacturers who are participated directly in the tender, the manufacturer can directly supply or they can supply through any authorized distributor. In case of any conflict and supplies are affected, the manufacturers are authorized to identify another distributor and continue the supplies. This will be accepted only on submission of authorization letter and valid distributor documents by the manufacturer. (Duly fulfilled in the tender conditions)
25. The proposed items and quantities are the tentative requirement for use in TTD Hospitals. As per the exigencies and requirement all items may not be used by TTD Hospitals. Accordingly, the letter of acceptance will be issued for the required items only by the TTD Hospitals and this will not alter the tender decision of deciding the best price for all items as the tender is decided on item wise only.
26. Supplies will be received once in 06 months or at any shorter or longer intervals as decided by TTD during the tenure of the contract. Every consignment of materials shall be supplied within 60 days from the date of receipt of order by the successful tenderer from the TTD. In case of standing orders to supply within the stipulated period (or) delivery schedule issued or as indicated in the purchase order, the same shall be strictly followed.
27. The supply should be affected strictly as per delivery schedule to be given spread over to twelve months as the case may be. The schedule is tentative and the T.T.D. is having every right to revise the schedule depending upon the consumption.
28. The T.T.D. also reserves the right to increase the tender quantity by 15% on the same terms and conditions even after the tender period. In other wards increasing the tender quantity by 15% can be made by TTD even after the completion of the tender period and it is binding on the supplier without any recourse.
29. Pre dispatch inspection of drugs can be made by TTD at its discretion or by any agency entrusted for that purpose by TTD at the premises where from the supplies are being made. However this pre dispatch inspection will not obviate the inspection of material upon receiving at Drug stores at Tirupati. Further TTD reserves the right to send the medicines/surgical items supplied by the supplier for quality testing to any of the reputed labs in India. Handling, material and testing charges will be deducted by TTD from the payment payable to the successful tenderers for the above purpose.

- 30. Analysis Report on Medicine items of drug either Manufacturers Own lab / Govt. Recognized Lab should be enclosed during supply along with stocks of the particular batch supplied.**

**31. Procedure for Quality Testing:**

- i. As and when deemed necessary, samples will be obtained and subjected to necessary quality testing. All the necessary expenditure including supply of samples shall be borne by the tenderer.
- ii. The Tenderer must submit an Analysis report as and when the quality testing committee (QTC) / Pharmacy Therapeutic committee (PTC) asked for in the event of random check or sampling of drugs within 10 days. In case of failure on part of the supplier to furnish such report, the batch of drugs will be returned to the supplier and he is bound to replenish the same with Govt. approved lab test report. The Drugs supplied by the successful Tenderer shall be of the best quality and shall comply with IP/BP/USP and the specifications, stipulations and conditions specified in the tender.
- iii. The QTC/PTC is authorized for random check or sampling of drugs. The Items having suspicious will be sent for quality testing labs with their remarks through Asst. Director Drug Control Authorities(DCA).
- iv. The Medical Items shall have the active ingredients at the Maximum permissible level throughout the shelf life period. The samples will be drawn periodically if required for testing.
- v. If any discrepancies found, the action should be taken as per the instructions of the committee.
- vi. If found chipping discoloration, precipitation, particles, improper packing etc. the committee will disqualify the item and recommended for withdrawal, black listed for 2-3 years. The cost of the batch supplied will be stopped apart from imposing other penalties.
- vii. In the event of the samples of Drugs supplied fails in quality tests or found to be not as per specifications, the Purchaser is at liberty to make alternative purchase of the items of drugs for which the Purchase orders have been placed from any other sources or in the open market or from any other Tenderer who might have quoted higher rates, at the risk and the cost of the supplier and in such cases the Purchaser has every right to recover the cost and impose penalty as per the decision of the CPC.
- viii. The products should conform to the standards of IP/BP/USP as the case may be. However, the drugs notified in the IP (amended up to date) shall be accepted only if supplied conforming to the standards outlined in the IP. In case the product is not included in the any of the said compendiums, the supplier, upon award of the contract, must provide the reference standards and testing protocols for quality control testing. For imported drugs, respective Country's Pharmacopoeia standards shall be acceptable (even if the product is official in IP).
- ix. The case of admixture of drugs will be treated as a violation of tender conditions. If such lapses happen more than twice in a tender period such cases will be treated as "Misbranded Drugs".
- x. The supplier shall furnish evidence of the basis for shelf life and other stability data concerning the commercial final package on request by the Purchaser. In case of any complaint in the field, the B.M.R/B.P.R for the particular batch of the product(s) supplied shall be produced when demanded.

- 32. In the event of the firm not making supplies within the stipulated delivery period, the TTD reserves the right to purchase the items or substitute (s) from any other source and the extra cost thus incurred by TTD will be recovered from the supplier in addition to the recovery of appropriate penalty as decided by the Management as the case may be from the deposits or bills payable to the supplier without giving any separate notice for recovery. T.T.D. also reserves the right to blacklist and debar such suppliers from participating in future supplies to TTD.**

- 33. Saving Clause:** No suit, prosecution or any legal proceedings shall lie against the

Purchaser, which is done in good faith or intended to be done in pursuance of tender. The Purchaser reserves the right to make modification, alteration or relaxation in any of the clauses or conditions given in this tender document.

- 34. Resolution of Disputes:** If any dispute or difference arises between the parties relating or concerning or to interpretation of the contract or any alleged breach thereof or any matter relating to the contract, the same shall be settled by the parties as far possible by mutual discussion and consultation between themselves, whether the same has arisen during the subsistence of the contract or thereafter.

In the event of any dispute arising out of the contract, it will be settled through mutual discussions and consensus failing which through arbitration as per Arbitration & Conciliation Amendment Act 2005, failing which through court of law within jurisdiction of Tirupati. ALL THE LAWS OF THE LAND WILL APPLY.

**35. Late Delivery Charges (LDC):**

Late Delivery Charges (LDC)-**General:** The successful supplier shall supply ordered Items within 60 days from the date of release of supply / purchase order by TTD. The Late Delivery Charges will be levied on cost of supplies, @ 1% on supplies reaching the destination places from 61<sup>st</sup> day to 75<sup>th</sup> day and @ 2% on supplies reaching destination place from 76<sup>st</sup> day to 90<sup>th</sup> day. No supplies will be accepted after 5 pm of 90<sup>th</sup> day from the date of purchase order and in such a case, the agreement will be cancelled duly forfeiting the deposits. The LDC will be deducted from the payment bill or EMD as deemed fit by TTD. The TTD also reserves the right to cancel the agreement for the failure of keeping with the delivery schedule by the tenderers, in addition to this deposits along with the outstanding amount to the suppliers will also be forfeited.

- 36.** The TTD reserves the right to reject either the entire lot or part of the supply or impose cut, penalty or forfeit the EMD at its discretion if the quality is not strictly in accordance with the sample and specifications if any given by the supplier or of inferior quality goods if confirmed by Lab reports. In this regard the decision of Management, TTD shall be final and binding on the supplier. In addition to this the firm will be blacklisted for a period of 3 years from doing any business with TTD.
- 37.** The payment will be made only after the receipt of goods at TTD Hospitals in GOOD condition and should be strictly in conformity with the specifications.
- 38.** T.T.D. reserves the right to charge penalty as decided by the Senior Medical Officer or the authorities of officials to withhold payment for any unsatisfactory material supplied by the supplier without prejudice to its other rights. In this regard, the decision of Senior Medical Officer or authorized officials is final. The supplier is further liable to reimburse/compensate the TTD or to third party for any loss, damage, injury, harm etc., caused or arising out of the negligence in supply of low quality medicines, or any other act or breach of contract.
- 39.** Notwithstanding anything contained in the terms and conditions of this Tender, the TTD Management is the ultimate authority in deciding the recovery of percentage of penalty from the supplier taking in to account the stock position and future requirement of the supply in the larger interests of the organization.
- 40.** If the successful Bidder fails to execute the agreement and / or deposit the required SD within the time specified (within 15 days from the date of receipt of letter of acceptance of the tender) or withdraws his tender / Bid after the intimation of the acceptance of his tender/ Bid or owing to any other reasons, he is unable to undertake the contract, his contract will be cancelled and the Earnest Money Deposit deposited by him along with his tender/bid shall stand forfeited to the TTD and he will also be liable for all damages sustained by the TTD, by reasons of breach, such as failure to supply/ delayed supply, including the liability to pay any difference between the prices accepted by him and those ultimately paid for the procurement of the articles concerned. Such damages shall be assessed by the SMO, TTD or authorized officials whose decision is final in the matter. In addition to this the tenderer will also be proscribed from doing any business with TTD for a further period of 3 years along with the removal of the tenderer from the e-procurement site for a period of 3 years.

**41. Packing Norms:**

- (a) All medicines must be strongly and securely packed in for safe transportation/shipment in such a manner as to prevent damage and pilferage in transit, from the point of shipment to final destination.
  - (b) Metal parts wherever necessary shall be well slashed with preventives to prevent rusting in transit, or due to delay in Indian Port before clearing.
  - (c) All timber used in the packing of the materials is to be free from bark, insects and fungi.
  - (d) The medicines to be delivered in cold storage conditions shall also be properly dispatched in the same condition.
- 42.** The packing of medicines should be in accordance with the provisions of packaging Act to avoid damages in transit. It should also contain marking to denote address, date of packing etc., for identifications.
- 43.** Shortage and breakages will be intimated to the suppliers and the equivalent amount will be deducted from the bill amount, if they are not replaced by the supplier.
- 44.** The successful Bidder shall supply latest manufactured Medicines, consumables, Surgical items and diagnostics etc., The supplied materials shall have long shelf life at the time of receipt of supplies at consignee end. In case of imported items as the shelf life is less than 50% at the time of receipt of supplies at consignee end, the stock will be accepted subject to utilization by the user Department of TTD Hospitals. If adulteration is noticed in the medicines the supplier will be prosecuted besides black listing the Firm and forfeiting the EMD.
- 45.** Separate Stamping of any type like "For TTD Supply only, For Hospital Supply Only etc., " is not allowed on medicine Strips, Ampoules, Vials, Syrup bottles etc.
- 46.** The prices quoted shall be final and fixed during total contract period. ANY REQUESTS FOR REVISION IN THE RATE OR RATES BY THE SUPPLIER SHALL NOT BE ENTERTAINED DURING THE RATE CONTRACT PERIOD EXCEPT FOR THE GST WHICH WILL BE PAID BASED ON THE PREVAILING RATES FROM TIME TO TIME.
- 47.** Penal clauses of the supplier whatsoever like payment of interest on late payment of bills etc. shall not be acceptable to TTD. Any conditional tender also will be summarily rejected.
- 48. Price Fall Clause:** If at any time, during the period of contract the price of quoted items is reduced or brought down by any law or by an act of the Central or State Government or by the supplier himself, the supplier shall be morally bound to inform the TTD Management immediately about such reduction in the contracted price or prices and the supplier shall be fair enough to transfer that benefit to TTD.
- 49.** The successful bidder has to enter into an Agreement agreeing to all the conditions of the contract with the T.T.Devasthanams on Non-judicial stamp paper of value of Rs.100/- within 15 days from the date of receipt of the intimation to him that his BID has been accepted. The Format of Agreement shall be supplied to the approved supplier along with the communication of accepting the rates quoted. The written agreement initially to be signed by the successful tender and later by the TTD will be legal document between the two parties and binding on both of them.
- 50.** Each supply should be accompanied by a bill along with Bank Account Details and Analysis report for arranging payment. The standard payment terms of TTD are applicable. No advance shall be paid by TTD against the order.
- 51.** Supplies are to be made along with three copies of invoices. The invoice should contain item name (mentioned in PO.), Make, HSN Code, Batch No./Lot No., MRP, Expiry & Pack size (Wherever applicable) It shall be the responsibility of the tenderer for any shortages/damages at the time of receipt of stock in respective stores of the authority issued purchase orders.

52. The supplier is required to sign on all pages of Tender forms indicating name, date and affixing the rubber stamp with the designation or status enjoyed by the signatory in the business entity of the supplier, and the same signatory shall be required to execute agreement under his signature only. The signatory should produce documentary evidence of empowering him to do so, if called upon at any time during the contract period. In case of change in the Authorized signatory it is binding on the supplier to inform the changes to the S.M.O., T.T.Devasthanams/ Authorized official of the Hospital.
53. The Price Bids of Technically qualified Tenders are only opened. The date of opening of Price Bid is tentative.
54. If any Medicines, Lab, Surgical Items etc. supplied by the supplier have been partially or wholly used or consumed after supply and are subsequently found to be in bad order, unsound, inferior in quality or description or are otherwise faulty or unfit for consumption, then the contract price or prices of such Medicines, Lab, Surgical Items etc. will be recovered from the supplier, if payment had already been made to him. Otherwise the supplier will not be entitled to any payment what so ever for such supply.  
For infringement of the stipulations of the contract or other unacceptable reasons, the contract would be terminated by the T.T.Devasthanams authorities, and the supplier shall be liable to pay for all losses sustained by the T.T.Devasthanams. In the consequence of the termination, the loss would be recovered personally from the supplier or other money due or may become due to him. In the event of such amounts being insufficient, the balance would be recovered personally from the supplier or from his properties as per the law.
55. No claims shall be allowed against the TTD in respect of interest on EMD.
56. Non-performance of any of the contract provisions to the satisfaction of TTD will disqualify the supplier to participate in the tenders for the next three years.
57. In the event of any dispute arising out of the Tenders, such dispute would be subject to the jurisdiction of the civil courts at Tirupati, Andhra Pradesh.
58. All the medicines supplied against the supply order shall be of best quality and shall confirm to the specifications. Where any medicine is rejected on account of its non-confirming to the specifications or not of best quality or due to noncompliance to any other clause of the contract, then the supplier should promptly replace the rejected material at the discretion and satisfaction of TTD. All expenditure incurred on account of such replacement shall be entirely borne by the supplier. In case of failure to remove the goods, TTD reserves the right to charge ground rent from the supplier on the day's basis.
59. The TTD reserves the right to terminate / amend / modify the contract without assigning any reason or advance notice to the Tenderer. Similarly, the terms of Tender may be amended / modified by TTD, if necessary, to ensure competitiveness and quality of procurement.
60. The TTD reserves the right to add/delete/change/modify any or all the conditions mentioned in the Tender Document and the said addition / deletion / changes / modifications can also be incorporated in the agreement to be conditions mentioned in the notice inviting Tender or in the Tender document and further if required the same can be incorporated in a form of codicil as the case may be and the same will be binding on the supplier without any recourse.
61. **SUB-CONTRACTING:** The contract work awarded should be executed by the successful bidder only and sub-contract of work is not permitted.
62. **INDEMNITY:** The Tenderer shall at all times indemnify TTD against all claims which may arise in respect of supply of low quality of medicines not conforming to the specifications.
63. If the Tenderer, in the opinion of TTD, fails or neglects to comply with any of the terms and conditions of the contract or with any order issued there under then, in such a case, the TTD shall without prejudice to any other right or remedies under this contract as a right and be entitled to cancel the contract by giving a notice in writing to the supplier without being liable to pay any compensation for such cancellation.



**If more than one company quotes same rate for the item and stood as L1 supplier, then sealed quotations will be called from suppliers of those items. The lowest rate quotation will be considered as L1.**

64. Tenders, which are not in accordance with the stipulations mentioned, are liable for rejection. Offer with insufficient information and offer which do not strictly comply with the stipulations given above, are liable to be rejected.
65. TTD may accept or reject the contract, in full or in part, any or all the offers, without assigning any reason whatsoever. The Tenderer will not be entitled for any compensation whatsoever in respect of such termination.
66. The Supplier who applies for this Tenders has to furnish Self declaration in Rs.100/- non-judicial stamp paper stating that the firm is neither convicted nor blacklisted / No vigilance/ CBI / CBCID/ACB/FEMA Case pending against the firm as on the date of participating in the present tender by any Hospital / Institution. Any wrong declaration in this regard, which comes to the notice of TTD at a later date, will disqualify them from tendering in future in TTD and the tenders so received shall be automatically rejected.
67. Any Tender not accepting the conditions mentioned herewith or providing wrong information will be summarily rejected.
68. No supplier shall be allowed at any time on any ground what so ever to claim revision of or modification in the rates quoted by him during the contract period. Clerical error, typographical error etc., committed by the company in the Tender form shall not be considered after opening the Tenders. Conditions such as "Subject to Availability" "Supplies will be made as and when supplies are received etc." will not be considered under any circumstances.
69. The tendered quantity is tentative. It can be increased or decreased at the discretion of T.T.D. The manufacturer/Supplier has to supply the ordered quantities within the stipulated period mentioned in the purchasing order. The supplementary / special sanction ordered medicines if any made by TTD on the eve of fairs, festivals and Brahmotsavams etc., the manufactures / suppliers have to supply those quantities also as per the purchasing order. The TTD may accept or reject, in full or in part, any or all the offers, without assigning any reason whatsoever.
70. The T.T.D. reserves the right to accept or reject any tender and to cancel the tender process and reject all tenders at any time prior to the award of contract without thereby incurring any liability to the affected tenderer or any obligations to inform the affected tenderers, the grounds of acceptance or rejection.
71. On the above terms and conditions, Chief Medical Officer, TTD, Tirupati reserves the right to relax any of the above terms & conditions depending on the exigency.
72. The above Hospitals / Institutions of TTD may procure the desired Medical items from the L1 list of any other sister Institutions / Hospitals.
73. **Force Majeure clause:** TTD will not be liable for any failure or delay in performance due to any cause beyond their control including but not limited to Fires, Floods, Strikes, Go- Sloe, Lock-outs, closure, Pestilence, Industrial unrest, Epidemics, Political upheavals, Government action, Civil commotion, Breakdown of machinery, shortage of labor, Acts of God etc. It will be the sole discretion of TTD to extend time of performance after cause of delay will have ceased to exist. The provisions aforesaid shall not be limited or abrogated by any other terms of contract whether printed or written.

I/ we read and accept and abide by all the above Terms and Conditions.

Place:  
Date:

**Name & Address of Bidder  
With Signature & Seal**

**ANNEXURE - F**  
**(List surgical items with tender IDS)**

**ANNEXURE – G**  
**(List of Medicines with tender IDs)**

**ANNEXURE – H**  
**(list of Lab items with tender IDs)**

**Annexure-I****DECLARATION***(Proforma be submitted in 100/- Non judicial Stamp Paper as Notarized affidavit)***Part –A**

I / WE ..... have gone through carefully all the Tender conditions and solemnly declare that I / we will abide by any penal action such as disqualification or black listing or determination of contract or any other action deemed fit, taken by, the Department against us, if it is found that the statements, documents, certificates produced by us are false / fabricated.

**Part- B**

I / WE hereby declare that, I / WE have not been blacklisted / debarred / Suspended / demoted/ banned or delisted by any department in Andhra Pradesh or in any State/ Govt. Of India due to any reasons. It is further stated that the firm is **neither convicted nor blacklisted in the preceding three years** by any competent authority. No **Vigilance/CB/CBI/ACB CBCID/FEMA** cases are pending against the firm as on date of quoting for this tender by any Hospital/ Institution and also for the quoted companies.

**Part C**

I/we declare that, any document submitted by the firm either in online or offline for the tender, if found to be Forged/Fabricated/ Erroneous/ False, the firm will be liable for blacklisting along with forfeiture of EMD/Security Deposit. If the firm is exempted from EMD/Security Deposit, the amount equivalent to the same will be paid by the firm as penalty to TTD, in addition to this, NIT can initiate legal action as per law.

Seal & Signature of the Tenderer

**Note:**

- (i) The above proforma has to be submitted “as it is” in the Notary affidavit.**
- (ii) No changes will be entertained and it may lead to rejection of the Tender.**

**Signature of the Tenderer**

**TIRUMALA TIRUPATI DEVASTHANAMS****TIRUPATI-517 501****e-Tender Document For Supply of****ANNEXURE –J****BIDDER DETAILS FORMAT****Ref: Tender Notice No.**

Participating Category: Manufacturer /Importer/Distributor ( ) (Tick the appropriate)

S.No	Details Required	DETAILS
1	Company Name	
	PAN Number	
	TIN Number	
	GST NO.	
	Date of Inception	
	License No. & Date	
	Issued By	
	Valid Up to	
2	Postal Address of the Company	
	Telephone No.	
	Fax No.	
	E-mail ID	
	Alternate E-mail ID	
3	Name of the Managing Director / Director / Manager	
	Mobile No. / Phone No	
	E-mail ID:	
4	Name and Designation of the authorized official	
	Name:	
	Designation:	
	Mobile No.	
5	E-mail ID:	
	<b>Bank Details</b>	
	Name of the Bank	
	Branch Name & address	
	Branch IFSC Code No.	

	Branch Manager Mobile No.	
	Branch Telephone no.	
	Branch E-mail ID	
	9 digit MICR code number of the bank and branch appearing on the MICR.	
	cheque issued by the bank Branch	
	Type of Account(Current / Savings)	
	Account Number (as appear in cheque book)	

(In lieu of the bank certificate to be obtained, please upload the original cancelled cheque issued by your bank for verification of the above particulars).

I / We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all the reasons of incomplete or incorrect information, I would not hold the Purchaser responsible. I have read the conditions of the tender / Price agreement and agree to discharge the responsibility expected of me / from the company as a tenderer / successful tenderer.

Date:

Place:

Company Seal Signature

(Name of the person signing & designation)

*Note : In case of change of above details, the bidder has to intimate the Tender Inviting Authorities(TIA) within 15 days for updates.*

**ANNEXURE –K**  
**BIDDER DECLARATION DETAILS FORMAT FOR**  
**AUTHORISED DISTRIBUTOR**

*(This Annexure is applicable for manufactures that are sponsoring the distributors)*

I/We.....  
 are authorizing M/s ..... Office  
 at..... to supply the stocks and receive payment  
 on behalf of us. I will be responsible for all the tender terms and conditions. The distributor  
 details are as follows:

Sl. No.	Particulars	DETAILS
1	Manufacturer details (Bidder)	
2	List of products authorization given (separate sheet may be attached if necessary)	
3	Distributor Details	
	PAN Number (attach copy)	
	GST NO. (attach copy)	
	License No. & Date (attach copy)	
	Issued By	
	Valid Up to	
4	Postal Address of the Distributor	
	Telephone No.	
	E-mail ID	
	Alternate E-mail ID	
5	<b>Bank Details</b>	
	Name of the Bank	
	Account Number:	
	Branch Name & address	
	Branch IFSC Code No.	

Signature with seal

**Note:** 1. This Annexure is applicable for manufactures who are sponsoring the distributors.

1. The distributor supporting documents as mentioned in point no.3.
2. The manufacturer, if required can change the distributor any time for continuous and uninterrupted supply of items.
3. In case of change of above details, the bidder has to intimate the Tender Inviting Authorities(TIA) within 15 days for updates.



**"BILL OF QUANTITIES"****Price Bid**

**Name of the work: "PROCUREMENT OF MEDICINES, SURGICAL ITEMS & LAB ITEMS, etc., for O/o The SENIOR MEDICAL OFFICER CENTRAL DRUG STORES TTD., TIRUPATI FOR THE YEAR 2023-2024".**

Sl. No.	Quantity Required	Item Detailed Specification Description	Rate quoted (Inclusive of all taxes (Excluding GST) and FOR Delivery at TTD Institutions Rs. Ps.	UOM ( upto 50 Characters)	Amount (INR) (Upto 2 Decimals) Rs. Ps.

- i. While quoting the items, Make (*manufactured by/ marketed by*), Brand names, packing should be mentioned under remarks **column** while filling Technical parameters under PQ stage. ***otherwise items will be removed from Technical evaluation list.***

*While filling Technical parameters under Pre-Qualification stage, Medicines with name over the strip/ brand to be quoted, for the items for which no specific brands are specified in the tenders.*

***In the case of items for which brands are specified in the tender, the bidder shall specify the brand (Among the specified brand in the tender only) for which bid offer is made. Quoting for other than the tender specified brands, the quote for that specific item will not be considered and technically dis qualified for that item.***

*Rate should be quoted as per given specification only for specified pharmaceutical companies for selective products wherever applicable. The molecules of non-specified pharmaceutical companies will not be entertained at any during the tender evaluation or currency of the supply.*

- ii. Submit the list of items quoted by mentioning make/ brand/pack which are quoted in online in the following format.

S.No	Item Code	Name of the item with strength	Make	Brand	Pack

**Do not mention prices, if do so the bid will be rejected.**

**Note:-**

- i. The rate quoted per unit (unit as specified in Tender price schedule) should be F.O.R. Door delivery to the SMO(CDS), TTD, Tirupati and inclusive of all statutory taxes (Excluding GST), all other levies and duties etc., Packing, Forwarding to destination in A.P., insurance,

*Storage, Transportation, Loading, Unloading, License Fees, Octroi, Road permits, e-way bill etc.,.*

- ii. Evaluation Criteria: The tender will be decided based on the item wise lowest rate through e-tender.*
- iii. Agreement will be concluded accordingly.*
- iv. The GST will be paid as per actuals at the applicable rates duly verifying the genuineness of GST claimed vis-à-vis applicable GST.*
- v. The proposed items and quantities are the tentative requirement for use in TTD Hospitals. As per the exigencies and requirement all items may not be used by TTD Hospitals. Accordingly, the letter of acceptance will be issued for the required items only by the TTD Hospitals and this will not alter the tender decision of deciding the best price for all items as the tender is decided on item wise only.*