



**TIRUMALA TIRUPATI DEVASTHANAMS, TIRUPATI**  
**T.T.D. PRINTING PRESS**

**e-Tender Document for**  
**“Printing and Supply of Sapthagiri Magazine-**  
**2020 under Annual Rate Contract**

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**T.T.D PRESS**  
**Tirumala Tirupati Devasthanams :: Tirupati**  
**NOTICE INVITING TENDER (Online version)**

S.No	Description	
1.	Department Name	Tirumala Tirupati Devasthanams, TIRUPATI.
2.	Circle/Division	TTD Press
3.	FILE / NIT Number	<a href="#">TTD-44021(37)/5/2019-PRESS SEC-TTD</a>
4.	Tender Subject	<b>Printing and Supply of Sapthagiri Magazine-2020 under ARC.</b>
5.	Period of Contract/Supply	15 days per one issue
6.	Form of Contract	As per Agreement individual or multi vendor
7.	Tender Type	Open
8.	Tender Category	Products
9.	EMD Amount (INR)	Rs. 1,50,000/-
10.	EMD payable:	Demand Draft drawn in favour of Executive Officer, TTD, Tirupati from any scheduled Bank.
11.	<b>Bid Document Downloading Start Date</b>	<b>29-11-2019 from 5.00 p.m</b>
12.	<b>Bid Document Downloading End Date</b>	<b>19-12-2019 upto 1.00 p.m</b>
13.	<b>Last Date &amp; Time for Receipt of Bids</b>	<b>19-12-2019 upto 5.00 p.m</b>
14.	<b>Bid Validity Period</b>	<b>90 days</b>
15.	<b>Technical Bid Opening Date and Time (Qualification and Eligibility Stage)</b>	<b>20-12-2019 at 11.00 A.M</b>
16.	<b>Price Bid Opening Date and Time (Financial Bid Stage)</b>	<b>20-12-2019 at 03:00 P.M</b>
17.	Place of Tender Opening	O/o Deputy Executive Officer (Press), K.T.Road, TTD Press Compound, TIRUPATI - 517507.
18.	Tender Inviting / Opening authority	Deputy Executive Officer (Press), TTD Press, Tirupati.
19.	Address/E-mail id	<a href="mailto:dyeopress@gmail.com">dyeopress@gmail.com</a>
20.	Contact Details/Telephone, Fax:	<b>0877 - 2264292 (TTD Press)</b>
21.	<b><u>Eligibility Criterion</u></b>	<ul style="list-style-type: none"> <li>The tenderer should possess own printing press with minimum four colour offset machine, Automated Cutting machine, all requisite licenses, registrations, Import/export licenses if applicable etc., and the same should be obtained invariably before transacting business with TTD.</li> </ul>

		<ul style="list-style-type: none"> <li>•The tenderer should inform TTD, the correct address from where the supplies are going to be made to TTD.</li> <li>•The tenderer should possess an experience certificate and other Certificates like Registration of Firm if applicable, GST, registration, Income Tax returns (Acknowledgements only) of last three consecutive years, turn over Certificate for not less than 1.0 Crore certified by chartered accountant.</li> </ul> <p>Suppliers have to submit samples of specified sizes each item <b>03</b> (Three Samples) of specified sizes for each item to the <b>Deputy Executive Officer (Press), K.T.Road, TTD Press Compound, TIRUPATI - 517507</b> either by post or in person well in advance before opening of the Technical Bid on the scheduled Date and Time.</p> <p>In case of non-submission of these certificates or samples, the TTD authorities reserve the right to take any appropriate action including the cancellation of tender of the respective tenderer. <b>In this regard the decision of the Tender Opening Authority / The Executive Officer is final and binding on the tenderers without any recourse.</b></p>
22.	<b>Procedure for Bid Submission</b>	<ol style="list-style-type: none"> <li>1. Bids shall be submitted online.</li> <li>2. The participating bidders in the tender should register themselves free of cost on e-procurement platform in the website <a href="http://www.eprocurement.gov.in">www.eprocurement.gov.in</a> (OR) <b><u><a href="https://tender.eprocurement.gov.in">https://tender.eprocurement.gov.in</a></u></b></li> <li>3. The bidders who are desirous of participating in e-procurement shall submit their technical bids, financial bids as per the standard formats available at the e market place. The bidders should scan and upload the below mentioned documents. <ol style="list-style-type: none"> <li>a) EMD in the form of Demand Draft payable in favour of the Executive Officer, TTD, Tirupati at any of the scheduled bank branches for the amount of Rs. 1,40,000/- and it should be scanned and uploaded at the time of Tendering.</li> </ol> </li> </ol>

		<p>b) Experience certificate of executive of printing works for the period not less than one year during the last three years period.</p> <p>c) Registration of the Printer Certificate.</p> <p>d) GST registration.</p> <p>e) Turn over Certificate for rupees not less than 1.0 crore certified by Chartered Accountant.</p> <p>f) PAN card and Income Tax returns (Acknowledgements only) of last three consecutive years. h) Evidence of own printing press.</p> <p><b><u>NOTE:-</u></b></p> <p>After Tendering, all Bidders should submit the attested copies of the uploaded Certificates along with original EMD and samples as specified above either by post or in person to the Deputy Executive Officer (Press) T.T. Devasthanams, Tirupati well in advance before opening of the technical bid on the scheduled date and time, failing which their tender will be rejected.</p> <p><b><u>Transaction fee on e-Procurement Platform:</u></b></p> <p>It is mandatory for all the participant bidders from 1st January 2006 to electronically pay a Non-refundable Transaction fee to M/s. APTS , the service provider through "Payment Gateway Service on E-Procurement platform". The Electronic Payment Gateway accepts all Master and Visa Credit Cards issued by any bank and Direct Debit facility/Net Banking of ICICI Bank, Axis Bank to facilitate the transaction. This is in compliance as per G.O.Ms. 13 dated 07.05.2006. A GST of 18.00% + Bank charges on the transaction amount payable to APTS shall be applicable.</p>
		<p>4. <b><u>Corpus Fund:</u></b> As per GO MS No.4 User departments shall collect 0.04% of ECV (estimated contract value) <b><u>with a cap of Rs.10, 000</u></b> (Rupees ten thousand only) for all works with ECV upto Rs.50 crores, and Rs.25, 000/- (Rupees twenty five thousand only) for works with ECV above Rs.50 crores, from successful bidders on eProcurement</p>

		platform before entering into agreement/issue of purchase orders, towards eprocurement fund in favour of Managing Director, A.P.T.S, Hyderabad. <b><u>NOTE:</u></b> <b>There shall not be any charge towards eProcurement fund incase of works, goods and services with ECV less than and upto Rs. 10 lakhs</b>
23.	Transaction Fee Payable to	M/s A.P.T.S, Hyderabad. (ON LINE)
24.	General Terms and Conditions	As published in the notice inviting tender.

**Sd/- R.V.Vijaya Kumar**  
**Deputy Executive Officer (Press),**  
**TTD, Tirupati.**



**TTD PRESS:: Tirupati**

**TIRUMALA TIRUPATI DEVASTHANAMS, TIRUPATI**

**PROCEDURE FOR BID SUBMISSION ON e-procurement PLATFORM (eTendering):**

1. The bidder shall submit his response through Bid submission to the tender on e-Procurement platform at [www.eprocurement.gov.in](http://www.eprocurement.gov.in) by following the procedure given below. The bidder would be required to register on the e-procurement market place [www.apecurement.gov.in](http://www.apecurement.gov.in) or <https://tender.apecurement.gov.in> and submit their bids online. Offline bids shall not be entertained by the Tender Inviting Authority for the tenders published in e-procurement platform.
2. The bidders shall submit their eligibility and qualification details, Technical bid, Financial bid etc., in the online standard formats displayed in e-Procurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/technical bids and other certificate/documents in the e-Procurement web site. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.
3. **Registration with eProcurement platform:**

For registration and online bid submission bidders may contact HELP DESK of

Vupadhi Techno Services Pvt. Ltd.

1st Floor, Ramky Grandiose,

Sv. No: 136/2 & 4, Gachibowli,

Hyderabad - 500032.

Telangana State.

Phone No: +91 40-39999700, 39999701.

Fax No: +91 40-399997

(or),

[www.eprocurement.gov.in](http://www.eprocurement.gov.in) or <https://tender.eprocurement.gov.in>.

4. **Digital Certificate authentication:**

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on e-Procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-Procurement platform.

5. **For obtaining Digital Signature Certificate, you may please Contact:**

Andhra Pradesh Technology Services Limited

Room .No 315, R&B Buildings,

Bandar Road, Vijayawada.

**Hard copies:**

- i. Attested copies of all original hard copies of the uploaded scanned copies of D.D towards EMD by participating bidders must submit along with samples of specified sizes for each item sample of the product to the tender inviting authority before scheduled date and time of the opening of the Technical bid, otherwise the tender will be rejected on online.
  - ii. All the bidders shall invariably upload the scanned copies of DD in e-Procurement system and this will be the primary requirement to consider the bid responsive.
  - iii. The department shall carry out the technical evaluation solely based on the uploaded certificates/documents, DD towards EMD in the e-Procurement system and open the price bids of the responsive bidders after evaluation of technical bids and results of the samples.
  - iv. The department will notify the successful bidder for submission of original hardcopies of all the uploaded documents, DD towards EMD prior to entering into agreement.
  - v. The successful bidder shall invariably furnish the original DD towards EMD, Certificates/Documents of the uploaded scan copies to the Tender Inviting Authority before entering into agreement, either personally or through courier or post and the receipt of the same within the stipulated date shall be the responsibility of the successful bidder. The department will not take any responsibility for any delay in receipt/non-receipt of original DD towards EMD, Certificates/Documents from the successful bidder before the stipulated time. On receipt of documents, the department shall ensure the genuinity of the DD towards EMD and all other certificates/documents uploaded by the bidder in eProcurement system. In support of the qualification criteria before concluding the agreement.
6. The G.O. Ms. No. 174 -I & CAD dated: 1-9-2008 Deactivation of Bidders: If any successful bidder fails to submit the original hard copies of uploaded certificates/documents, DD towards EMD within stipulated time or if any variation is noticed between the uploaded documents and the hardcopies submitted by the bidder, as the successful bidder will be suspended from participating in the tenders on e-Procurement platform for a period of 3 years. The e-Procurement system would deactivate the user ID of such defaulting bidder based on the trigger/recommendation by the Tender Inviting Authority in the system. Besides this, the department shall invoke all processes of law including criminal prosecution of such defaulting bidder as an act of extreme deterrence to avoid delays in the tender process for execution of the development schemes taken up by the government. Other conditions as per tender document are applicable.



7. The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority a proof of Hardcopies submission to avoid any discrepancy.

**8. Payment of Transaction Fee:**

It is mandatory for all the participant bidders from 1st January 2006 to electronically pay a Non-refundable Transaction fee to M/s. A.P.T.S, Hyderabad the service provider through "Payment Gateway Service on E-Procurement platform". The Electronic Payment Gateway accepts all Master and Visa Credit Cards issued by any bank and Direct Debit facility/Net Banking of ICICI Bank, HDFC, Axis Bank to facilitate the transaction. This is in compliance as per G.O.Ms. 13 dated 7.05.2006. A service tax of 12.30% + Bank Charges for Credit Card Transaction of 2.09%(inclusive of service tax) on the transaction amount payable to A.P.T.S, Hyderabad shall be applicable.

**9. Corpus Fund:**

As per GO MS No.4 User departments shall collect 0.04% of ECV (estimated contract value) with a cap of Rs.10, 000 (Rupees ten thousand only) for all works with ECV upto Rs.50 crores, and Rs.25,000/- (Rupees twenty five thousand only) for works with ECV above Rs.50 crores, from successful bidders on eProcurement platform before entering into agreement / issue of purchase orders, towards eprocurement fund in favour of Managing Director, APTS. There shall not be any charge towards eProcurement fund in case of works, goods and services with ECV less than and upto Rs.10 lakhs

**10. Tender Document:**

The bidder is requested to download the tender document and read all the terms and conditions mentioned in the tender Document and seek clarification if any from the Tender Inviting Authority. Any offline bid submission clause in the tender document could be neglected. The bidder has to keep track of any changes by viewing the Addendum/ Corrigenda issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Department calling for tenders shall not be responsible for any claims/problems arising out of this.

**11. Bid Submission Acknowledgement:**

The bidder shall complete all the processes and steps required for Bid submission. The system will generate an acknowledgement with a unique bid submission number after completing all the prescribed steps and processes by the bidder. Users may also note that the bids for which an acknowledgement is not generated by the eprocurement system are treated as invalid or not saved in the system. Such invalid bids are not made available to the Tender Inviting Authority for processing the bids. The T.T.Devasthanams and M/s A.P.T.S, Hyderabad is not responsible for incomplete bid submission by users.

**12. The blacklisted firms/printers/ suppliers in any of the organizations, what so ever may be the reason, are not eligible to participate in tender at any cost.**



TTD PRESS DEPARTMENT  
TIRUMALA TIRUPATI DEVASTHANAMS, TIRUPATI  
TERMS AND CONDITIONS OF THE TENDER FOR PRINTING AND SUPPLY OF  
SAPTHAGIRI MAGAZINE-2020 OF TTD.

1. Online (eTendering) tenders are invited for "PRINTING AND SUPPLY OF SAPTHAGIRI MAGAZINE -2020" under Annual Rate Contract. The T.T.D. is desirous to have this tender in two bids i.e., (1) Technical bid and (2) Financial bid. The tenderer should have been in this trade for not less than one year during the period of the last (3) three years and should have supplied quantities to any reputed institution or institutions as the case may be. A copy of the work /purchase order for having supplied bulk quantities, have to be scanned and uploaded for technical bid evaluation by TTD. The tenderers are also required to submit for samples of **specified sizes each item** of specified sizes for each item, as samples. All Tenderers should submit the attested copies of all scanned and uploaded certificates on online including **ORIGINAL EMD** and samples to the Deputy Executive Officer (Press & Publications), TTD Press, K.T.Road, Tirupati, either by post or in person on or before scheduled date and time of opening of the Technical bid as mentioned in NIT. **In the process of technical bid evaluation the samples submitted will be CHECKED By Testing Agencies/ by Press Authorities as per specification mentioned in the tender schedule and in this regard the report of the Testing Agencies/ Press Staff is final and binding on the Tenderers without any recourse.**

The financial bids of those tenderers who are technically qualified and who pre qualified in sample alone, will be opened on the date and time as mentioned in the NIT by the Deputy Executive Officer (Press), TTD Press, K.T.Road, Tirupati, or any other officer authorized by the Executive Officer, T.T.D., Tirupati, in the presence of the tenderers who present. The T.T.D. may extend the last date by issuing an amendment in which case all rights and obligations of the T.T.D. and the tenderers previously subject to the original deadline will then be subjected to the new deadline. **SUBMISSION OF TENDER DOCUMENTS ON OFFLINE WILL NOT BE CONSIDERED.**

2. Items shall be quoted in the Tender Schedule and a sample of specified quantities should be sent duly signed along with the attested copies of the scanned and uploaded certificates with ORIGINAL EMD to the Tender Opening Authority on or before scheduled date and time of opening of the Technical bid which will be opened on the date and time as mentioned in the NIT. **The execution of Printing of Saphthagiri Magazine-2020 shall be in accordance with the specifications mentioned in the tender schedule.**
3. Each Tenderer should compulsorily remit deposit / Earnest money Deposit as mentioned in NIT (tender schedule) by way of Account Payee Demand Draft drawn on any scheduled Bank in favour of the **Executive Officer, T.T.Devasthanams, Tirupati** payable at

Tirupati, which shall be refundable in the case of unsuccessful tenderers. The deposits of the successful tenderers will be released only after successful completion of the work in all respects. The EMD & S.D amount do not carry any interest. The deposit of the previous tenders pending in TTD will not be taken into account for this tender. Fresh Deposits are to be sent along with tender. Tenders without such Deposits will be rejected. There is no exemption in submitting of Security deposit and S.S.I. Certificates or any other certificates to any tenderer.

4. The rate quoted should be valid for acceptance for a period of **Ninety (90) days** from the date of opening. In the event of negotiations being held, the tenderer will have to keep his offer open for another 60 (sixty) days or for the extended period as desired by TTD in addition to the period of Ninety days mentioned above in the event of his offer being accepted. The rate quoted should be inclusive of all taxes, charges, and F.O.R. delivery at TTD. Press, K.T. Road, Tirupati (including unloading charges). Further TTD cannot issue statutory forms like Form C or Form D etc. and this should be taken into account by the supplier while quoting the rates to TTD. If no specific mention is made about the delivery, it will be construed that the rate is applicable for delivery at as mentioned in NIT the supplier while quoting the rates to TTD. Loading / unloading charges will not be paid by TTD.
5. **The Bidders have to quote their best competitive rate on online only as there are no negotiations.**
6. The samples or specimens should accompany with the Tenders invariably. They are not returnable. The work should be made strictly according to selected samples and as per the approved specification only. In case of non-compliance with exact sample for the item quoted, such offers will not be considered.
7. The Random work samples of each spell of supplies will be subjected for Testing from the TTD, chosen labs and such Testing Charges for each spell of supplies will be deducted from the claim amount. All the incidental charges such as unloading etc., shall be borne by the suppliers since the rates are FOR; TTD Press Godown, Tirupati.
8. The tenderer should possess all requisite licenses; registrations etc. and the same should be obtained invariably before transacting business with TTD. The tenderer should inform TTD, the correct address from where the supplies are going to be made to the TTD. The certificates like Registration of Firm if applicable, GST registration, latest Income Tax Assessment order should be enclosed invariable by the tenderers along with the tender schedules. In case of non-submission of these certificates, the TTD Authority reserves the right to take any appropriate action including the cancellation of tender of the respective tenderer. In this regard, the decision of the Executive Officer, TTD is final and binding on the tenderers without any recourse.
9. The tender accepting authority, i.e., the Executive Officer, T.T.D., Tirupati / Joint Exe. Officer (Tirupati) reserves the right to reject any or all the tenders without assigning any reasons therefore. In this regard, the decision of TTD is final and binding on the tenderer without any recourse.

10. **The tendered quantity is tentative.** It can be increased or decreased at the discretion of TTD. The TTD reserves the right to accept or reject, in full or in part, any or all the offer, without assigning any reason whatsoever.
11. The TTD reserves the right to accept or reject the tender and to cancel the tender process and reject all tenders at anytime prior to the award of contract without thereby incurring any liability to the affected tenderer or any obligations to inform the affect tenderers, the grounds of acceptance or rejection.
12. The schedule is tentative and the TTD is having every right to revise the schedule depending upon the requirement in TTD. The TTD also reserve the right to increase or reduce the tender quantity by 25% on the same terms and conditions even after the tender period. In others words, increasing or reducing the tender quantity by 25% can be made by the TTD even after the completion of the period and it is binding on the supplier without any recourse.
13. All the rates should be inclusive of all taxes and F.O.R. delivery at to TTD Press/ Sapthagiri Godown, TTD Press Compound, K.T. Road, Tirupati.
14. The work should be strictly in accordance with the samples, which are given at the time of opening of Tenders.
15. The Printing work of Sapthagiri Magazine-2020 should strictly confirm to the following specifications.

**Details Of Work And Specifications**

S. No.	Description of work	Language	No. of copies (Approx.)	Size/pages	Previous Specifications for Sapthagiri Magazine
1.	Printing and Supply of Sapthagiri Magazine - 2020 under Annual Rate Contract (ARC) Basis.	Telugu Tamil Kannada Hindi English	129500 50000 15000 7500 7500	1/4 <sup>th</sup> Demy <u>48</u> Pages in multi-colour and wrapper <u>4</u> pages and inset <u>4</u> pages in multi colour.	Text: 70 GSM White Maplitho With Brightness: 88% + Opacity: 90% +  Wrapper and Inset: 130 GSM Art Paper with Brightness: 88% + or - 3% Gloss: 72%.
		Sanskrit	500	1/4 <sup>th</sup> Demy <u>16</u> Pages in multi-colour and wrapper - <u>4</u> pages and inset <u>4</u> pages in multi colour	Text: 70 GSM White Maplitho With Brightness: 88% + Opacity: 90% +  Wrapper and Inset: 130 GSM Art Paper with Brightness: 88% + or - 3% Gloss: 72%.

**Note:** 1. Supply and delivery should strictly comply / confirm to the schedule given by the Dy.Executive Officer (Press), TTD Press, Tirupati in the Purchase order and subject to terms and conditions mentioned in the tender document. A **Penalty of 5% cut impose will be levied on the belated supplies and NO PAYMENT WILL BE MADE TO THE SUPPLIES RECEIVED WITH TRAIL IN SPECIFICATIONS.**

2. 0.05% of extra supplies should be done on total stock under wastage.

16. The rates quoted for each item by the Tenderer will be treated as inclusive of all taxes Viz: GST and allied etc.,
17. Execution of work should be completed from the date of receipt of the work orders as per schedule fixed. Extension of the delivery period is at the discretion of the Executive Officer /Joint Exe. Officer (Tpt) / Dy.E.O (Press), TTD Press, or the concerned HOD.
18. Deduction will be made at 2.00% for Manufactures on the applicable rates towards the Income Tax and 2.5% towards Security deposit amounts respectively on each bill. The S.D. will be refunded after execution of the entire work and payments not before than 3 months after work execution.
19. In the event of delay or default in work execution not adhering to the schedule or sample given at the time of tender, the TTD reserves the right to procure the requirement from the other sources and recover the excess cost, if any incurred by TTD from the approved tenderer. However, if the rate is cheaper, the benefit will not accrue to the respective approved tenderer. The TTD reserves the right to reject either the entire lot of stock or NOT TO PAY THE AMOUNT or forfeits the EMD and Security Deposit at its discretion if the quality is not in accordance with the sample and specifications. In this regard, the decision of the Executive Officer shall be final binding on the supplier. The quantum of cuts imposed shall be final binding on the work execution. The cuts will be imposed both on physical verification of the work executed.
20. The TTD reserves the right NOT TO PAY AMOUNT the value of material ought to have been executed by the tenderer as per work schedule given or as per the delivery schedule modified from time. Further TTD reserves right that NO AMOUNT WILL BE PAID AGAINST the materials received found deviation in specifications.
21. Each work execution should be accompanied by a bill, with an advance stamped receipt and warranty certificate if applicable for arranging payment. The successful tenderer should furnish copies of registration of firm if applicable, GST registration, and Latest Income Tax Assessment order along with the invoice of the first work, if not enclosed along with the tender and if TTD has consciously accepted the non-submission of documents along with the tender.
22. TTD reserves the right to charge penalty or no payment will be made as decided by the Executive Officer, TTD, Tirupati / Joint. Exe. Officer (Tpt) / or concerned HOD, TTD, Tirupati or withhold payment for any unsatisfactory material supplied or work executed by the supplier without prejudice to its other rights. In this regard, the decision of the Executive Officer/ Joint Executive Officer / Concerned HOD, TTD, Tirupati is final. The tenderer is further liable to reimburse/compensate the TTD or to third party for any loss,

damage, injury, harm, etc. caused or arising out of the negligence in work of inferior quality materials, or any other act or breach of contract.

23. Shortages and damages will be intimated to the suppliers and the equivalent amount will be deducted from the bill amount, if the same are not replaced by the supplier.
24. The prices shall be firm and fixed from the date of submission of tender to the date of completion of the contract of work in all respects. ANY REQUESTS FOR REVISION IN THE RATE OR RATES BY THE SUPPLIER SHALL NOT BE ENTERTAINED DURING THE RATE CONTRACT PERIOD.
25. Penal clauses of the supplier whatsoever like payment of interest on late payment of bills etc., shall not be accepted by the TTD.
26. If at any time, during the period of contract the price of quoted items is reduced or brought down by any law or by an act of the central or State Government or by the supplier himself, the supplier shall be morally bound to inform the same to T.T.D, immediately about such reduction in the contracted price or prices.
27. If the approved tenderer resorts / non-compliance in time or inferior quality or mistakes if any, the T.T.D. reserves the right of not to pay any kind of payments on the supplies received.
28. The Successful bidder has to enter into an agreement agreeing to all the conditions of the contract with the T.T. Devasthanams on Non-Judicial stamp paper of value of Rs.100/- within 15 days from the date of receipt of the intimation to him that his TENDER has been accepted. The format of agreement shall be supplied to the approved supplier along with the communication of accepting the rates quoted.
29. The standard payment terms of TTD are applicable, No advance shall be paid by TTD, against the order. The payment to suppliers shall be made by TTD only through cheques/on-line.
30. The Tenderer whose tender has been accepted will be informed about the award of the contract by the authorities prior to the expiration of the validity period by Registered post/Courier. Tenders/quotations received after due date and time will not be entertained by TTD.
31. For breach of any of the above Tender Conditions, the E.M.D. and Security Deposit are liable to be forfeited duly blacklisting the firms. Further, Non-performance of any of the contract provisions to the satisfaction of TTD will disqualify the supplier to participate in the tender for the next five years.
32. The Firms or Persons blacklisted previously are not eligible to participate in the tenders of the TTD.

- 33.The T.T.D reserves the right to add/delete/change/modify any or all the conditions mentioned in the tender schedule and the said addition/deletion/changes/modifications can be incorporated in the agreement to be entered into with the supplier irrespective of tender conditions mentioned in the notice inviting tender or in the tender schedule or the same can be incorporated in a form of codicil as the case may be and the same will be binding on the supplier without any recourse.
- 34.Payment will be made only after complete verification of the supplies and duly satisfied by T.T.D. If the consignment is not as per sample given, the entire quantity will be returned at the cost of the tenderer.
- 35.The T.T.D, reserves the right to terminate/amend/modify the contract without assigning any reason or advance notice to the tenderer/supplier. Similarly, the terms of the tender may be amended/modified by TTD. if necessary, to ensure competitiveness and quality of procurement.
- 36.If any materials etc., supplied by the supplier have been partially or wholly used or consumed after work and are subsequently found to be in bad order, unsound, inferior in quality or description or are otherwise faulty or unfit for consumption, then the contract price or prices of such items/materials etc., will be recovered from the supplier, if payment had already been made to him. Otherwise the supplier will not be entitled to any payment what so ever for such work . For infringement of the stipulations of the contract or other justified reasons, the contract would be terminated by the Joint Executive Officer, Tirupati or The Executive Officer, T.T.D, and the supplier shall be liable to pay for all losses sustained by the T.T.Devasthanams. In the consequence of the termination, the loss would be recovered personally from the supplier or other money due or may become due to him. In the event of such amounts being insufficient the balance would be recovered personally from the supplier or from his properties.
- 37.All the materials supplied against the work order shall be of best quality and shall confirm to the specifications if any given in the work order or informed to the supplier as the case may be. Where any material is rejected on account of its non-confirming to the specifications or not of best quality or due to non compliance to any other clause of the contract the supplier should promptly replace the rejected material at the discretion and satisfaction of TTD. All expenditure incurred on account of such replacement shall be entirely borne by the supplier. In case of failure to remove the goods, the TTD reserves the right to charge ground rent from the supplier.
- 38.**SUB-CONTRACTING:** The contract work awarded should be executed by the successful Tenderer only and sub-contract of work is **not permitted**.
- 39.**INDEMNITY:** The tenderer shall at all time indemnify TTD against all claims which may arise in respect of work of low quality of material/items etc., not confirming to the specifications.
- 40.If the tenderer, in the opinion of TTD fails or neglects to be complied with any of the terms and conditions of the contract or with any order issued there under then, in such a case, the T.T.Devasthanams shall without prejudice to any other right or remedies under this contract as a right and be entitled to cancel the contract by giving a notice in writing to the supplier without being liable to pay any compensation for such cancellation.

41. For breach of any of the above conditions, the security deposit is liable to be forfeited duly black-listing the supplier.
42. No supplier shall be allowed at any time on any ground what so ever to Claim revision or modification in the rates quoted by him/her. Clerical error, Typographical error etc., committed by the Company in the tender schedule form shall not be considered after opening the tenders. Conditions such as "Subject to availability" "Supplies will be made as and when supplies are received etc", will not be considered under any circumstances.
43. Any conditional tender will be summarily rejected by TTD.
44. In the event of any dispute arising out of the tenders such dispute would be subject to the jurisdiction of the civil courts at Tirupati, Andhra Pradesh.
45. The Security Deposit and 2.5% of the amounts with-held from the bills would be refunded to the Successful Tenderer without any interest, only after satisfactory completion of the contract period and after recovery of the amount or amounts if any, due to the TTD from the Tenderer.
- 46. The Contractor shall execute the work, with his/her own expenditure and all taxes applicable for transportation of Sapthagiri Magazine-2018 to the Godown of TTD Press/ Sapthagiri godowns , TTD Press, Tirupati compound shall be met by them.**
47. The Contractor / Supplier shall execute the work at the same rate even after expiry of the contract if the TTD requests to work the Press Material over and above the quantity of items covered in the contract as per condition No: 12 (i.e., 25%) these supplies too shall be made as per the same approved tender conditions.
- 48. No payment shall be made in addition to the forfeiture of EMD paid and 2.5% with-held amount if the quality of printing is inferior or any specifications /conditions are violated.**
49. The J.E.O (Tpt) / The Executive Officer, TTD, Tirupati will have the right to cancel the tender and to call for fresh tenders at the risk and responsibility of the tenderer without assigning any reasons and prior notice to the contractor.
- 50. In addition to the above terms & conditions, the Tenderer should agree for any deletion or omissions or any other modification proposed/ fixed by the TTD, according to the circumstances that would arise in future.**

**I/We read and accept the above terms and conditions.**

**Place:**

**Date:**

**Signature of the Tenderer with seal.**



**DETAILS OF WEBSITE:**

**THERE IS NO SUBMISSION OF OFFLINE TENDERS.** Offline submission will be rejected. All the Bidders should invariably obtain Digital Key from APTS, Hyderabad and Bid on online in the e-market place. The details of the web site are given below.

**for details visit our Website:**

[www.tirupati.org](http://www.tirupati.org)

[www.tirumala.org](http://www.tirumala.org).

**For any assistance/further clarifications please call:**

The Dy.Exe.Officer  
TTD Press,  
Tirupati  
Ph: 0877-2264559

The Superintendent (Press)  
TTD, Press, Tirupati  
Tirupati  
Ph: 0877-2264292

**Sd/- R.V.Vijaya Kumar,  
Deputy Executive Officer (Press),  
TTD, Tirupati.**

**List of Documents to be uploaded at the time of Tendering:**

1. Demand Draft for EMD amount as per NIT.
2. Attested copy of Firm Registration certificate.
3. Attested copy of GST registration.
4. List of machineries owned and profile of the Tenderer/Printer.
5. Attested copy of PAN card
6. Income Tax returns (Acknowledgements only) of last three consecutive years.
7. Authorization letter of the tenderer to sign and submit the bid by the Dealers / Traders / Entrepreneur/ Representative (with their photos and signatures), in case of his absence.
8. Turnover certificate of the tenderer, not less than 1.0 Crore, certified by Chartered Accountant.
9. Declaration (Annexure-II)
10. Experience certificate (Annexure-III)
11. Self-Declaration letter to the extent that the firm have not been black listed in any of the Organizations (Annexure-IV)

Place:

Date:

**Signature of the Tenderer  
(To be signed by an authorized signatory)**



**TTD PRESS, TIRUPATI**  
**FINANCIAL BID , ANNEXURE - I**

**E.M.D Amount**  
**thousands only)**

**:: Rs. 1,40,000/- ((Rupees One Lakh and forty**

**Name of the Bidder / Firm ::**

**GSTN No. ::**

S. No.	Description of work	Language	No. of copies (Approx)	Size/pages	Previous Specifications for Sapthagiri Magazine	Rate
1.	Printing and Supply of Sapthagiri Magazine- 2020 under Annual Rate Contract (ARC) Basis.	Telugu Tamil Kannada Hindi English	129500 50000 15000 7500 7500	1/4 <sup>th</sup> Demy 48 Pages in multi-colour and wrapper 4 pages and inset 4 pages in multi colour..	Text: 70 GSM White Maplitho With Brightness: 88% + Opacity: 90% + Wrapper and Inset: 130 GSM Art Paper with Brightness: 88% + or - 3% Gloss: 72%.	Only Online Bidding is accepted.
		Sanskrit	500	1/4 <sup>th</sup> Demy 16 Pages in multi-colour and wrapper - 4 pages and inset 4 pages in multi colour	Text: 70 GSM White Maplitho With Brightness: 88% + Opacity: 90% + Wrapper and Inset: 130 GSM Art Paper with Brightness: 88% + or - 3% Gloss: 72%	

**Note:** Only one rate shall be quoted as online which should be inclusive of all Taxes and F.O.R Delivery to the Deputy Executive Officer (Press), TTD Press, Opp. Admn. Building, K.T.Road, Tirupati. The samples of books / paper shall reach the O/o the Dy.E.O (Press), TTD Press,, K.T.Road, TTD, Tirupati before the scheduled time and date of opening of Technical bid as mentioned in NIT.

**Place :**

**Date :**

**E.M.D. amount of Rs. ....**

**D.D.No ..... dt. ....**

**Signature of the tenderer with full address**

(To be signed by an authorized signatory

With full address of the tenderer)

**Phone No. :**

**Fax No. :**

**ANNEXURE -II**  
**DECLARATION**

Name of the Tenderer :

Address of the Tenderer :

(To be filled in by the Tenderer)

I / We hereby agree to abide all the terms and conditions of the contract. I / We do hereby agree that I / We shall keep my / Our offer open for a period of Ninety days from the date of opening of the tender and for the extended period as desired by TTD in addition to the period of Ninety days mentioned above in the event of my / our offer being accepted. I / We shall abide by and give my / our acceptance to the above terms and conditions which are this work contract governing and shall execute an agreement in the prescribed form, in the event of my / our offer being accepted by TTD.

Yours faithfully,

Signature of the tenderer with full address  
(To be signed by an authorized signatory  
with full address of the Tenderer)

**ANNEXURE -III**

**Experience Certificate**

(To be obtain from the client/ To whom work was made)

This is to certify that M/s \_\_\_\_\_ has supplied (Press Material Items) satisfactorily as detailed below.

S.No	Name of the Items	Quantity	Amount	Financial year

(Signature of client to whom  
work was made)

(OR)

**Experience Certificate**

**(List the invoices below and upload all invoices)**

S.No	To whom Work made	Invoice & Date	Receipt No. Cheque details of Quantity received by buyers	Quantity	Financial Year
Total::					

**Note: The bidders should upload soft copies of the above invoices as evidence, without which Technical Evaluation will not be done.**

**ANNEXURE -IV**

**SELF DECLARATION LETTER**

To

The Deputy Exe. Officer (Press)  
T.T.D Press,  
TTD, Tirupati.

I declare that the certificates submitted were correct and in the event if the authority finds false at later date the management can forfeit my EMD and Blacklist out my firm.

Further, I declare that the firm..... has not been blacklisted.

**Signature of the Tenderer**

**(To be signed by an authorized sign)**