



**TIRUMALA TIRUPATI DEVASTHANAMS, TIRUPATI  
MEDICAL DEPARTMENT  
PROSPECTUS**

**NOTIFICATION FOR RECRUITMENT OF CIVIL ASSISTANT SURGEONS ON  
CONTRACT BASIS FOR A PERIOD OF ONE YEAR.**

Notification No. \_\_\_\_\_

Applications are invited from qualified and eligible candidates for filling up of the post of Civil Assistant Surgeon on Contract basis, initially for a period of one year in TTD under the administrative control of Chief Medical Officer, TTD, Tirupati.

**I. THE POST-WISE VACANCIES, QUALIFICATIONS & AGE ARE AS FOLLOWS:**

Sl. No.	Name of the Category	No. of Posts	Qualification as per TTD Service Rules	Age
1)	Civil Assistant Surgeon	11	i) Must have passed the MBBS Degree of a University recognized by the UGC. ii) Must be a registered medical practitioner within the meaning of the law for the time being existing in the state. iii) Preference will be given to those who possess Post Graduation qualification in M.D., M.S., with specialisation. (only if more than one candidate acquire equal marks in merit list)	Maximum Age: 42 years for OC and 5 years relaxation for upper age limit for SC/ST/BC and 3 years for ex-service Men and 10 years for Physically Handicapped persons upto a maximum for 50 years. As per G.O.Ms.No.851 HM&FW (B2) Dept., Dt: 07-12-2006. The minimum and maximum age shall be reckoned as on 01.04.2019

The candidates claiming as local should enclose the required study certificates (from IV class to SSC) or Residence Certificate in the as the case may be. Subsequent production of the certificates will not be entertained under any circumstances. (Read G.O.Ms.No.41, WD & CW(Estt.) Dept., dt: 01.08.1996).

**A. Definition of local candidate:**

- i. "Local Candidate" means a candidate for direct recruitment to any a post in relation to that local areas where he / she has studied in Educational Institution (s) for not less than four consecutive academic years prior to and including the year in which he/she appeared for SSC or its equivalent examination. If however, he / she has not studied in any educational Institution during the above four years period, it is enough if he/she has resided in that area which is claimed as his / her local area during the above said period.
- ii. In case the candidate does not fall within scope of the above, it will be considered if he/she has studied for a period of not less than seven years prior to and inclusive of the year in which he

/she has studied for the maximum period out of the said period of seven years and where the period of his / her study in two or more local areas are equal such local area where he / she has studied last (in such local areas) will be taken for determination the local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institutions (s) the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he / she resided last.

- iii. If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution (s) where he/she has studied during the said 4/7 years period. If, however, it is based on residence, a certificate should be submitted which is obtained from an officer of the Revenue Department not below the rank of Mandal Revenue Officer, in independent charge of a Mandal.

**Note:** A single certificate, whether of study or residence would suffice for enabling the candidate to apply a "LOCAL CANDIDATE"

- B. Residence certificate will not be accepted, if a candidate has studied in any Educational Institutions upto SSC or equivalent examination, such candidates have to produce study certificate invariably.

The candidates claiming reservation as Local candidates should enclose the required certificates issued by the concerned authorities. Subsequent production of the certificate will NOT be entertained under any circumstances.

- C. Residence certificate will not be accepted, if a candidate has studied in any educational institutions upto SSC or equivalent examination, such candidate have to produce study.

D. Caste & Community:

- i) Community Certificate issued by the competent authority in terms of G.O.Ms.No. 58 SW(J) Dept., dt: 12-05-1997 (Candidates belonging to BCs, SCs & STs of other states are not entitled for reservations).

Reservations to disabled persons, are subject to their eligibility to the posts shall be subject to special rules/ adhoc rules governing the posts.

### 1. Rules:

All are informed that the various conditions and criterion prescribed herein are Governed by the General Rules of A.P state and Subordinate Service Rules, 1996 read with the relevant specific rules of A.P State and subordinate Service Rules, 1996 read with the relevant specific rules applicable to any particular service in the Departments, any guidelines or clarification is based on the said rules, and in case of any necessity, any matter will be processed as per the relevant general and special rules, cited as in force.

2. The Department is empowered to conduct the recruitment for appointments to the posts notified herein duly following the principles of order of Merit and ensuring that the whole recruitment and selection process is carried out with utmost regard to maintain secrecy and confidentially, so to ensure that the principle of merit is scrupulously followed.

### II. SELECTION PROCESS:

1. **Civil Assistant Surgeon:-**If number of applications received is more than the number of vacancies, the selection shall be made based on merit. For the post of CAS, out of a total of 100 marks, 90% marks shall be allotted against marks obtained in the qualifying exam i.e., Final M.B.B.S. (part 1 & Part 2) (Medicine, Surgery, Gynecology, ENT, Ophthalmology, SPM) and 10 marks against waiting period @ 1 mark for each year of waiting after completing M.B.B.S course subject to a maximum of 10 marks. No weightage will be given for the period less than Six Months. While preparing the merit list percentage of marks will be considered rounded up to two decimals.

If more than one candidate acquires equal marks in merit list, preference can be given to those who possess PG qualification.

In case of MBBS Degree acquired from other countries the following procedure is followed for calculation of percentage of marks.

- i) 'A' Grade or Excellent or any other highest category of Grade - 60%
- ii) 'B' Grade / Good / Second highest category of grade - 55%
- iii) Lowest pass of any kind (or) satisfactory - 50%

### III. ROSTER POINTS

Category	No. of posts
Visual Handicapped	1
OC	3
OC-Women	3
BC-D	1
BC-B	1
ST	1
Hearing Handicapped (open)	1
<b>Total Posts:</b>	<b>11</b>

### IV. How to apply:-

- a) Candidates should download the application forms, provided in TTD website [www.tirumala.org](http://www.tirumala.org) / [www.tirupati.org](http://www.tirupati.org) and submit the filled in application to the Chief Medical Officer, TTD Central Hospital, K.T. Road, Tirupati – 517501 **on or before 5.00 P.M date:12.06.2019**
- b) All application covers should be super scribed on right top corner as follows:- Contract Basis Recruitment– Application for the post of CAS – TTD Medical Department.

### Note:

- 1) Each envelope should contain only one application.
- 2) The applicant should send the envelope containing the application by speed post / Registered post / Submit in –person.
- 3) The department is not responsible if un-super scribed envelopes got mixed up with other envelopes. The applicants are therefore advised to strictly follow the instructions in their own interest and super scribe the envelopes accordingly.
- 4) Incomplete / incorrect applications and applications received after due date and time will be summarily rejected. The information if any furnished by the candidate subsequently will not be responsible for postal loss or transit delay. Applicants should be careful in filling up of the application and submission. If any lapse is detected during the scrutiny the candidature will be rejected even through he / she comes through the final stage of recruitment process or even at a later stage.
- 5) The candidates doing PG are advised not to apply, permission will not be given to continue their PG Course under any circumstances if selected.
- 6) Candidates selected and appointed are barred from doing private practice including consultation practice.
- c) The following documents are to be submitted in the following order only.

1.	Filled-in application form, duly signed with name in capital letters.
2.	Attested copy of marks memo of SSC or equivalent certificate
3.	Attested copies of MBBS Degree certificate and provisional issued by recognized University under MCI Act.
4.	Attested copy of Internship completed certificate. The internship shall be completed before 31-03-2019.
5.	Certificate of permanent Registration from A.P. Medical Council. Candidates acquired degree from other states / other countries must produce APMC Registration certificates.
6.	Attested copy of marks memo of all years of MBBS.
7.	Attested copy of latest caste certificate (in case of SC/ST/BC)
8.	Attested copies of study certificates from Class-IV to X where the candidate studied.
9.	Attested copy of latest Physically handicapped certificate (if applicable)

**NOTE:**

- i) The candidates **PROFESSING HINDU RELIGION SHOULD ONLY APPLY.**
- ii) If attested copies of Caste certificate and physically handicapped certificate are not enclosed, the candidate will be treated under OC.
- iii) If the certificate copy of Residence or the Study certificate is not enclosed the candidate will be treated as Non-Local.
- iv) If attested copies of the above are not enclosed, the application will be summarily rejected.
- v) Reservations are applicable as per the rules.
- vi) The valid APMC Registration Certificate must be produced.

**V. CONDITIONS ON APPOINTMENT:**

The candidate selected and appointed on contract basis shall not be regarded as a member of the service in which the post to which he/she is appointed, is included, and shall not be entitled by reason only of such appointment, to any preferential right to any other appointment in that or any other service. The department or the person may revoke the contractual appointment or discontinue the contract by giving one month's notice in writing on either side. This contract would automatically cease to operate on lapse of contract period and both parties will be discharged of their respective obligations and liabilities without any formal or informal communication.

**VI.TENURE:-** Initially for a period of one year.

**CONTRACT REMUNERATION:-**The monthly contract remuneration shall be fixed at an amount of Rs.53,495/- with statutory deductions.

All persons appointed on contract basis shall execute an agreement on a non-judicial stamp paper of Rs.100/- with two witnesses, and submit the same to the appointing authority concerned at the time of reporting for duty, agreeing to the terms and conditions of the contract.

**VII. SCHEDULE FOR APPLYING:-**

- a) Date of availability of application forms: **From 30.05.2019 to 12.06.2019 by 5.00 PM**
- b) Last date for receipt of applications: **Upto 12.06.2019 by 5.00 PM**
- c) Late receipt of filled-in applications including on reasons of postal delay will not be entertained.

**VIII. DEBARMENT**

1. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment and future recruitments.
2. The department is vested with conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient cause for rendering such questionable means as ground for debarment.

**IX. DEPARTMENT'S DECISION IS FINAL**

The decision of the TTD pertaining to the application and its acceptance or rejection as the case may be, and conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The TTD also reserves its right and modify regarding terms and conditions laid down in the notification for conducting the various stages upto selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process. The TTD is empowered to increase or decrease the total vacancies notified subject to availability of vacancies as on the date of selection.

**X. TIME TABLE**

1	Date of issue of Notification (Application available in ( <a href="http://www.tirumala.org">www.tirumala.org</a> / <a href="http://www.tirupati.org">www.tirupati.org</a> ))	<b>30.05.2019</b>
2	Last date for receipt of applications	<b>12.06.2019</b>
3	Scrutiny of applications	<b>13.06.2019 to 15.06.2019</b>
4	Display of Provisional Merit list and calling objections	<b>19.06.2019</b>
5	Date of receiving grievances	<b>20.06.2019</b>
6	Display of Provisional Merit list	<b>22.06.2019</b>

**CHIEF MEDICAL OFFICER**