TIRUMALA TIRUPATI DEVASTHANAMS, TIRUPATI
S.V.GOSAMRAKSHANA SHALA, TIRUPATI – 517502, ANDHRA PRADESH, INDIA

NOTICE INVITING EXPRESSION OF INTEREST

From Companies / Consultancy or Consortium of Consultancy firms

1) Tirumala Tirupati Devasthanams propose to develop a State of Art Indigenous Dairy wing, selective Indigenous Cattle Conservation & Improvement wing, Panchagavya wing, Bio Energy wing, Information Exchange & Communication wing, Gosamrakshana Wing, Organic Fodder Production wing, Cow tourism etc., at Sri Venkateswara Foundation for Indigenous Cattle (SVIC), Palamaner, Chittoor Dist, Andhra Pradesh, India with adequate number of milking cows for meeting daily production target of 3,500 to 4,000 liters of milk.

2) TTD invites sealed “Expression of Interest (EoI)” from expert Firms / Companies / Consultancy on their own or in association with partners having experience in preparation of Detailed Project Reports, Master Plans, Estimates, Design, Engineering, development, operations and management of Dairy farms as individual consultancy or consortium in accordance with EoI document for suggesting & selecting vendors / contractors / suppliers / technology partners, Supervision of requisite civil construction, installation of machinery / equipment and other components and overall supervision of completion of project in time in accordance with specifications, Evaluation of work etc., in modern dairy farming field, cattle breed conservation and improvement projects etc., in order to arrive at a proper proposal which will lead us to float tenders based on which they can subsequently undertake the development and implementation of the project.

3) For further details, please log on to TTD official website www.tirumala.org (or) www.tirupati.org. Interested consultancy or Consortium of consultancy firms may apply within 5:00 pm on 10-12-2014.

EXECUTIVE OFFICER,
T.T.DEVASTHANAMS,
TIRUPATI.
NOTICE INVITING EXPRESSION OF INTEREST
with Guidelines / Terms & Conditions.

Notice inviting bids from qualifying consultancy firms for providing technical consultancy and implementation support services for establishing state of art indigenous dairy project, state of art indigenous cattle Conservation & improvement centre etc.

“Expression of Interest” (EoI) – RFP Document.

TIRUMALA TIRUPATI DEVASTHANAMS (TTD)
S.V.FOUNDATION FOR INDIGENOUS CATTLE
PALAMANER, CHITTOOR DIST,
ANDHRA PRADESH, INDIA.
Introduction:

- Tirumala Tirupati Devasthanams also referred as TTD is an independent trust which manages Sri Venkateswara Temple at Tirumala, Andhra Pradesh and its properties. The trust not only oversees the operations and finances of the richest and the most visited Hindu religious centre in the world, but also involved in various social, religious, literary and educational activities within Andhra Pradesh and India.

- The scriptures state that the time when Lord Balaji descended first at Tirumala from his holy abode Sri Vaikuntam, it was the cow which had been nurturing him in reciprocation of such strong divine love and affection. TTD is conscious of its obligations in line with such bonds that exist between the lord and the cow and align its policies and actions in deference to these responsibilities for taking care of cow.

- TTD with a motive to cater dairy needs of TTD temples and as well to protect unproductive cows, TTD taken over 450 acres of land at Moram (Village), Palamaner (Taluq), Gangavaram (Mandal), Chittoor District, Andhra Pradesh, India for establishing a model centre of excellence for cow wealth development in the name of Sri Venkateswara Foundation for Indigenous Cattle, with following proposed wings

  - State of Art Indigenous Dairy Wing
  - Indigenous Cattle Conservation & Improvement Wing
  - Gosamrakshana Wing
  - Panchagavya Wing
  - Fodder Production Wing
  - Bio-Energy Wing
  - Information Exchange & Communication Wing
  - Other general / common requirements

I. The Proposal:

TTD invites sealed “Expression of Interest (EoI)” from reputed and expert Firms / Companies / Consortiums having experience in preparation of Detailed Project Reports, Master Plans, Estimates, Design, Suggesting & Selecting vendors / contractors / suppliers / technology partners, Supervision of requisite civil construction, installation of machinery / equipment and other components and overall supervision of completion of project in time in accordance with specifications, Evaluation of work etc., in modern dairy farming field, cattle breed conservation and improvement projects etc.

TTD proposes to engage a competent consultancy firm to provide technical consultancy and implementation support services to develop various wings as detailed hereunder

- **State of Art Indigenous Dairy Wing** Comprising Adult Cattle sheds, milking sheds, calf sheds, bull pens, sick animal shed, single row sheds, Urine and Dung collection units, disease diagnostic Laboratory, TMR Mixer, Milking Parlour, Unloading ramp, Veterinary dispensary etc.

- **Indigenous Cattle Conservation & Improvement Wing** comprising Stud bull sheds, Germplasm Storage (semen, embryos, etc) & Processing Unit, Breeds display shed, etc.

- **Gosamrakshana Wing** comprising fenced open shed with water troughs, feed mangers for unproductive cattle, grazing land, etc.

Condt. ..... 2.
Panchagavya Wing comprising Urine & Dung collection and storage unit, Panchagavya manufacturing Demo Unit, etc.

Fodder Production Wing comprising Fodder Chopping shed, Feed, Agri, Straw godowns, Silo bunkers, including machinery like tractors, implements, chaff cutter, etc., besides various irrigation systems like Pivot rain gun sprinkler etc.

Bio-Energy Wing comprising Bio-gas plant, bottling units, Bio-manure and Vermicompost pits, etc.

Information Exchange & Communication Wing comprising Govedika Hall i.e. Training Centre to farmers, Exhibition Hall, Reception Counter, Dormitory, etc.

Other general / common requirements like entrance arch, solar fencing / compound wall for entire land, internal roads, solar street lighting, direction boards, parking places, drinking water points, common toilets, resting places with cement benches, clock tower, etc., infrastructure like office complex with meeting hall, canteen facility, etc., Cow Tourism aspects like Guest houses, dormitories, play area, spiritual park, Hermitages (parnashalas to religious heads), milk products / Panchagavya items selling booth, Sapthagopradakshina shala, etc., Quarters to Officers, Supervisory staff, workers, vehicles like Milk tankers, tractors, animal ambulance, golf carts (battery cars), water resources like Over head tanks, borewells, Rain Harvesting Pits, Farm Water Storage Ponds, Security aspects like Security Office at entrance, watch towers on all corners, Weigh bridge, CC camera surveillance, etc., Solar Plant in 20 acres, solar panels on cattle sheds, office building, parking sheds, etc.,

The consultancy firm should have the capability and competency to develop the master plan and Detailed Project Reports of the Centre duly taking required inputs from TTD and to provide technical support during implementation phase of specific projects of above centre.

II. Role and Responsibilities of the Successful bidder:

The scope of work for the successful bidder for the development of State of Art Indigenous Dairy Farm and other wings is detailed hereunder:

A. Scope of the Work:
- To produce Indigenous cow milk to meet the requirements of Sri T.T., Tirumala, other TTD Temples etc with adequate number of milking cows for meeting a daily production target of 3,500 to 4,000 Ltrs. of milk.
- To undertake conservation and improvement of selected indigenous cattle breeds.
- To establish Gosamrakshana Unit for integrated collaborative endeavours with others institutes / NGOs / Organizations for research and development on enhancement of productivity of cattle, bio-energy, bio-manure, bio-pesticide areas, herbal based “Panchagavya” products for agricultural, animal and human health.
- To establish State of Art Information Exchange and communication wing aimed at educating and transferring the newly acquired knowledge and understanding from the R&D outputs on the sound economic viabilities of the multifarious benefits of cow wealth developments to the general public at large and the farming community in particular.
- To disseminate improved germplasm in the form of semen/ animals etc. to farming community, govt. Institutions, Goshalas, NGOs etc.

Condt. ..... 3.
The following are the key components of the project:

a) **Infrastructure for**
   - Fodder and Feed Management
   - Housing
   - Water Supply
   - Cattle rearing
   - Heifer management
   - Breeding
     - Artificial Insemination
     - Embryonic Transfer
     - Frozen Semen Labs
   - Primary Milk Processing
   - Ghee Processing Plant
   - Manure Processing
   - Bio CNG production unit & Power Generation utilizing the waste / dung.
   - Semen and embryo/germ-plasm preservation and transfer.
   - Panchagavya processing unit
   - Ancillary Infrastructure – Information Exchange & Communication wing like Govedhika Hall, Exhibition hall, Training halls with audio visual aids etc.
   - Office complex, canteen facility, guest houses, hermitages, spiritual park, quarters to officers and supervisory staff, watch towers, cc camera surveillance etc.

b) **State of art designs / process / equipments for**
   - Cattle rearing & housing
   - Milking
   - Feeding
   - Animal Hygiene and Healthcare
   - Waste management
   - Effluent treatment

c) **Management Aspects**
   Good Agricultural Practices (GAP) and Good Management Practices (GMP) with respect to.
   - Animal Health
   - Milking Hygiene
   - Animal Feeding and Water
   - Animal Welfare
   - Environment
   - Procurement of Indigenous cows / bulls

- Identifying the specific sectors in which the Centre should focus on, considering the demand growth of dairy products in TTD, and the core competencies of TTD in the indigenous cattle conservation, dairy development domain including skilled human resources, existence of renowned R&D institutions and supporting eco system;

- Working out the detailed infrastructure requirements for the Centre in an area of approximately 450 acres, to be developed in stages (the extent of land earmarked for the each stage) based on:
  - Analysis, Identification of prospective vendors and selection of specific companies/players in each segment;

*Condt. ..... 4.*
o Identification of critical infrastructure requirements for triggering and accelerating investments in R&D, maintenance, support services and other areas in the Centre;

o The specific parameters to be looked into for setting up facilities like the Dairy Farm, Processing plant, analytical Labs, R&D Space, Conservation unit, waste management Centre, Auxiliary/Support Facilities, Utility Provisions etc; and,

o Infrastructure requirements for the specific projects under the consideration of TTD, to be set up within the park such as fodder development wing, Gosamrakshana wing, Panchagavya wing, waste management, Information exchange & Communication wing and cow tourism etc.

The output of the above work should, *interalia*, include drawing up the requirements of electric power supply, water supply, proper drainage and other utilities, to be developed in a phased manner for the proposed Centre.

o To provide technical support and advisory services in the setting up and establishment of the Centre with all the associate wings in the land;

o To provide detailed work plan on setting up training institute(s)/centres of skill development within the centre with the objective of obtaining trained personnel in various value addition streams, particularly for sectors such as livelihood development and women empowerment;

o Identify an international institution of repute (University/Research Body etc) with whom the Centre can have a tie up for future activities, as a Knowledge Partner;

o Evolve the right branding & marketing strategy for the Centre in consultation with TTD; prepare a list of prospective activities of the Centre that could be implemented in a phased manner.

o To provide

B. *Criteria for Eligibility:*

Technically and financially sound Consultancy Firms who fulfil the following requirements are eligible to participate:

a) **Technical:**

o Should have experience of at least five years in consultancy field in India and / or abroad;

o Should have conducted Pre-feasibility Study / Feasibility Study or Prepared Detailed Project Reports to Central / State Government Institutions or major dairy farms in India and

o Should have empanelled with Central / State / Quasi Government Institutions in the areas of dairy farming / agriculture / biotechnology in the innovation sector (or) should have undertaken Dairy farming activities in major private sectors.

o Should have extensive experience and good understanding in technology transfer projects in international as well as domestic markets

o Should have partnerships / tie ups with international research / academic institutes of repute (or) major private industries in similar line.

*Condt. ..... 5.*
o Should have technical expertise in the following areas

i. Innovation & technology commercialisation Specialist: An expert with 5 years experience of working on life sciences. He should have expertise in advising and prioritizing activities in the dairy & food industry in terms of developing and deploying progressing technologies from leading global research bodies, advising companies on their IP and research strategy as well as managing development focused large global technology transfer consortiums.

ii. Animal Husbandry cum Veterinary Specialist with minimum 5 years experience in agri-business development. He should have in-depth understanding of animal husbandry, technology, farming practices, farm and farmer level issues, and experience in project management.

iii. Dairy Processing Expert: An expert with minimum 5 years demonstrated experience of working in dairy & food sector on developing new products, processing environment, maintaining food safety and setting up of new facility.

iv. Agriculture Extension Specialist: An expert with minimum 5 years experience in agriculture development and extension, fodder development techniques, farming practices

b) Financial:

o The average annual turnover of the Consultancy Firm during the past three financial years ending 31st March 2014 should have been a minimum of Rs.10 Crores from advisory/consultancy services for the works within India / abroad; and,

o The Consultancy Firm should not have incurred losses during at least two financial years in a period of three consecutive financial years ending on 31st March 2014 and should have positive net-worth as on 31st March 2014.

III. The Deliverables:

The deliverables of the assignment shall fully cover the scope of work as detailed above, and shall particularly include:

a) Detailed Project Report detailing interalia:

o The design to be focussed on by the proposed Centre based on a careful analysis of the developments / trends in the dairy farming sector and mapping of available resources, knowledge-base & capabilities that the Centre can draw on. Further, the agency shall prepare DPRs for each and every wing separately and submit the same to TTD / committee for scrutiny and approval.

o Zoning of the land with respect to different activities including for dairy farm unit, fodder development, conservation of selective indigenous cattle breeds and waste utilization for over-all project implementation;

o The nature and phasing-out of various units in the Centre and State of Art facilities to be created;

o The nature and phasing-out of the construction of common infrastructure / facilities / amenities including roads, Entrance Arch, Solar Fencing, Solar street lighting, direction boards, parking places, common toilets, drinking water points, resting places with cement benches, clock tower, compound wall for entire land, office complex with meeting hall, canteen facility, quarters to officers and supervisory staff and workers, water resources like over head tank, borewells, rain harvesting pits, farm water storage tanks / check dams, security aspects like security office at entrance, watch towers on all corners, weigh bridge, cc camera surveillance, solar plant in 20 acres, solar panels on the cattle sheds, communication systems, utility
supply arrangements, and other auxiliary / support facilities like training halls, cow tourism facilities like guest houses, dormitories, play area, spiritual park, hermitages (Parna Shalas to religious heads), milk products / Panchagavya items outlet, Saptha Gopradhakshana Shala etc.;

b) Information document outlining specific projects and groups / categories of products / services that may provide investment avenues in the proposed state-of-the-art selective indigenous breed cattle Centre & dairy project to serve as information base for the TTD for promotion of the Centre;

c) Document on infrastructure and utility requirements considering site specific parameters and the project development plan, and recommendation of the economically feasible methods/means for creating such infrastructure;

d) Architectural Master Plan of the Sri Venkateswara Foundation for Indigenous Cattle and Detailed Project Implementation Schedule (to be prepared by Architects to be hired by TTD / Project Implementing Agency, taking key-inputs from the experts to be made available by the Consultants)

e) Marketing Policy /Strategy document for the centre, List of activities to be carried out;

f) Tie up with an national / international institute of repute, as a knowledge partner, for future activities, culminating in an agreement to be signed by both parties; and,

g) Concrete proposal for establishing a training institute, Centre of excellence in the indigenous cattle conservation and improvement, cow welfare and cow tourism domain / domains most relevant, in line with the Project Development Plan as highlighted in item I above.

Approach paper need to mention deliverables on Daily, Monthly and Quarterly basis.

As project implementation support services forming part of the scope of work highlighted in this document would necessitate availability of experts with different competencies in a limited way, to work on a continual basis with the implementation team during different stages of the project, it is expected that the selected Consultancy Agency will make necessary arrangements so that services of such experts will be available to TTD / project implementing agency, as and when required.

The proposal to offer services as per this document from qualifying agencies shall specifically identify the nature of expertise required at different stages during project implementation, and provide the details of experts whose services can (tentatively) be made available for the project.

Intending Consultancy Agencies may propose hiring of the services of experts in highly specialised domains of competence, in case such competencies are not available in-house. However, the selected Consultancy Agency shall finalise and position the panel of such experts in consultation with, and concurrence of TTD.

(Examples of expert services required: expert technical personnel from life sciences sector to work with the architects developing Master Plan, experts to render technical services to the architect and civil construction managers during implementation of specific projects)

While selection of the Consultancy Agency shall be based on technical evaluation and consolidated fee to be quoted for components of this assignment for which specific set of deliverables and milestones are fixed as per this EoI document, the fee for the limited expert advisory services to be provided during the project implementation phase as highlighted in the foregoing paragraphs shall be fixed based on negotiation with the selected Consultancy Agency. (Selection process is detailed later on in this document). The initial contract period for expert advisory services shall be 8 months; and, this may be reviewed and extended for limited further period / periods.
IV. Intending consultancy firms are required to submit Technical & Financial bids in the prescribed format (Proforma A and Proforma B attached)

a) Procedure for Selection of the Consultant:

The Technical Bids received from the Bidders would be short-listed based on the pre-qualifying criteria, and the bidders so short-listed will be invited to make a presentation on relevant aspects including the approach & methodology for the study, understanding of the scope of the work, the strengths and experience of the consultants, professional team handling the assignment etc.

The TTD will not be responsible / liable to any party in any way for costs associated in preparation and submission of EoI cum RFP.

The TTD / Committee will rank the shortlisted consultants by assigning marks based on the presentation (Maximum Marks: 100). The evaluation criteria shall be as follows:

- Experience of the firm in projects/works relevant to the study: 25 marks;
- Conceptual clarity, understanding of the assignment: 25 marks;
- Approach to the study, methodology and works plan: 25 marks; and,
- Composition of the study team and professional background and experience of the proposed team members / experts: 25 marks

Financial bids of only those scoring more than 75% marks in the technical will be opened. In the evaluation of Financial bids, the lowest financial proposal will be (Fm) will be given a financial score (Sf) of 100 marks. The financial scores of other bids shall be computed as follows:

\[ Sf = 100 \times \frac{Fm}{F} \]

\( F = \text{Amount quoted as per financial bid} \)

Selection of the consultants for the work will be based on weighted total score for technical and financial evaluation, with weightage of 80% for technical score and 20% for financial score.

b) Timeframe for Work Completion & Consultancy fee:

The work will have to be completed by the selected Consultancy Agency in a time span of Eight months from Date of Acceptance (DoA) of the work. DoA has been defined as seven days from the date of the Letter of Award (LoA) of the work. The timeframe for work completion and consultancy fee will be released during different milestones in the study, as detailed below:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Milestone</th>
<th>Timeframe (No. of months from DoA)</th>
<th>Fee released</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Kick-off meeting at TTD, and submission of inception report</td>
<td>0.50</td>
<td>0%</td>
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<tr>
<td>2.</td>
<td>Prepare the Master Plan &amp; Detailed Project Report of Dairy farm &amp; Processing Unit</td>
<td>2.50</td>
<td>0%</td>
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<td>3.</td>
<td>Submission of Master Plan &amp; Detailed Project Report of Dairy farm &amp; Processing Unit</td>
<td>1.50</td>
<td>25%</td>
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<td>4.</td>
<td>Submission of Fodder development plan</td>
<td>1.00</td>
<td>10%</td>
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</table>

Condt. ..... 8.
5. Submission of Waste management & utilization plan  |  0.50 | 10%
6. Submission of Master Plan for conservation and improvement of selected Indigenous Cattle Breeds.  |  0.50 | 20%
7. Submission of Capacity building initiatives & cow tourism plan & all other wings including office complex, guest houses, fencing, canteens, hermitages, park, etc.  |  1.00 | 25%
8. Submission of Marketing Policy/Strategy & selection of vendors  |  0.50 | 10%

**Total months**  | **8:00 months**

**Note:**
Beginning of implementation phase and handholding support

<table>
<thead>
<tr>
<th>Date of inviting bids</th>
<th>27-10-2014</th>
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<tbody>
<tr>
<td>Last date for submission of technical and financial bids.</td>
<td>10-12-2014</td>
</tr>
<tr>
<td>Evaluation of Technical Bids &amp; Short listing</td>
<td>15-12-2014</td>
</tr>
<tr>
<td>Presentations by pre-qualification shortlisted Consultancy firms</td>
<td>Intimated Later</td>
</tr>
<tr>
<td>Opening of financial bids</td>
<td>Intimated Later</td>
</tr>
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</table>

c) **Timelines:**

<table>
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<tbody>
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d) **Clarifications**

Clarifications, if any can be sought from Director, S.V.Gosamrakshana Shala, TTD, Tirupati – 517502, Chittoor District, Andhra Pradesh / over phone number 0877-2264570

e) **Submission of EOI**

The interested persons are required to present their EOI in a form of a report and mail to [ttdgoshala@gmail.com](mailto:ttdgoshala@gmail.com) (or) sent to the contact address so as to process further.

f) **Technical Presentation**

Once the EOI applications are received, all the applicants will be intimated to make a presentation to TTD at a short notice.

g) **Disputes and Settlement:**

Any dispute that may arise in connection with the work shall be settled in Court of Law in Tirupati jurisdiction only. Both the parties (TTD and the firm selected for the work) shall strive to settle the dispute amicably through discussions, before approaching the court for settlement.

Condt. ..... 9.
h) **Final date for submission of bids**

The final bids complete in all respects are required to be submitted latest by 5.00 PM by 10-12-2014 at the following address:

The Director,
S.V.Gosam rakshana Shala,
T.T.Devasthanams,
Chandragiri Road,
Tirupati – 517502,
Andhra Pradesh, India.

V. **Other Terms & Conditions**

- TTD’s decision in the selection process is final and TTD will neither entertain any correspondence in this regard nor will be bound to furnish any explanation.
- TTD reserves the right to accept / select any or reject any of the offers or all the offers without assigning any reason thereof.
- The successful consultant shall execute an agreement based on this document and also with any additional terms and conditions considered by TTD as essential. All the documents and correspondence will form part of the contract.
- The offers to be submitted by the applicants / agencies shall contain all the details and documents as mentioned in the bid document and the offer is liable to be rejected if submitted without all the information and documents.
- The consultancy agency should be registered in India only.
- The consultancy agency must have a track record of successfully taken up similar / equivalent projects in India.
- Letters of reference from past customers together with contact details of competent person such as name, designation / position, address, mobile & landline number, e-mail etc., of each such customer shall be furnished.
- The consultancy agency must have sufficient qualified technical personnel in their company. The Company has to furnish information of such personnel.
- No costs will be paid for submission of EOI under any circumstances and the firm has to make all arrangements for submission of EOI, making presentation at Tirupati, etc.
- TTD reserves right to cancel / postpone / terminate the EOI process at any point of moment, without any prior notice.
- The agency shall provide all the documentary proofs of the eligibility criteria duly signed by the authorized signatory like firm registration, PAN card Xerox, Client references and brief details of the similar projects with contact phone & mobile numbers.
- The suggestions if any given by TTD / committee to be incorporated and final shape DPRs to be submitted to TTD for approval.
- After approval of DPR for each and every wing, a plan-design-estimate to be prepared either by agency itself or through consortium for scrutiny and approval by TTD including financial sanctions for setting up such wings.

Condt. ..... 10.
Thereupon, after DPR, Plan, Design, Estimate, etc., the agency shall assist the TTD in calling for tenders for various civil works, various procurements. The agency shall provide the list of required vendors / suppliers / manufacturers / technology partners with estimates for various equipments / machinery.

Agency will assist TTD in calling for tenders, scrutiny of specifications, technical and financial bids, & finalisation of tenders.

After awarding of contracts, the agency will physically supervise the work along with TTD team and evaluate the work in accordance with tender specifications, quality, etc.,

In a nutshell, the agency will assist the TTD in all respects right from understanding the concept / requirements till successful completion of projects / various wings ready for implementation of such project.

Even after implementing projects in various wings, the agency will act as retainer and provide technical expertise, support / guidance for atleast 2 to 3 years till TTD team acquaints with required administrative / technical skills to run the project independently without the help of agency anymore.

The DPR and RFP shall contain proposals that should be scalable and expandable.

The DPR shall contain required manpower / human resources professing Hindu religion for all wings, with specific role & responsibilities of each individual (nature of duties), qualifications, technical expertise, experience, defined hierarchy and reporting structure for various teams that shall be part of the project.

Audited financial statement for the last 3 preceding years showing financial capability.

The assessment studies, collected data in both raw as well as processed format, data analysis, reports, case studies and any other intellectual property / deliverable prepared and submitted by the agency in relation to the Project shall be and remain the property of TTD.

TTD may at its sole discretion and at any time during the evaluation of EOI, disqualify any agency, if the agency has submitted the EOI proposals after the due date; made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.

The EOI proposals shall be submitted in English only.

The EOI should be submitted in a sealed envelope super scribing “EOI for consultancy agency for preparation of DPR, etc., for establishment of State of Art Dairy Wing, etc., at SVIC, Palamaner and the envelope should contain two (2) hard copies of the EOI, two (2) soft copies in separate non-rewriteable CD-ROMs in MS Excel / Word / PDF format. The matter contained in hard copy format is final.

TTD will not be responsible for any postal delay or non-receipt / non-delivery of the EOI and no further correspondence on the subject will be entertained.

The recommendations of the Committee constituted by TTD will be taken into consideration for all aspects.

Only short listed consultant agency will be issued the Request for Proposal (RFP).

The consultancy agency has to be state whether they will provide consultancy services as sole agency or a Lead Member of a Consortium.

The consultancy agency shall furnish the experience, list of similar works,
PROFORMA – A

[THIS SHALL BE IN SEPARATE ENVELOPE]

Subject: Selection of Consultancy Firm for providing technical consultancy and implementation support services for establishing a state-of-the-art indigenous Dairy wing, Indigenous cattle conservation and improvement wing etc., at Palamaner, Chittoor Dist, Andhra Pradesh, India

APPLICATION FORMAT

Name of the Applicant:
Address:

Telephone No.
Office:
Residence:
Mobile:
Fax:
E-Mail:

Address of Local office:

Status of the Firm (Whether company/Partnership/proprietary concern):

Details of the Proprietor/Partners/Directors:

Year of establishment:

Whether registered with Registrar of Companies/firm. If so, No. & Date:

Registration with Tax Authorities:
Income-tax No. PAN/GIR NO
(Furnish copies of Income-tax returns)

Service Tax Regn Number:
(Furnish the latest copies of the returns filed)

Turnover (by way of consultancy fee alone, as detailed in the EOI) of the Company/Firm
(Please attach annual reports/documents in support of the details):

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Year</th>
<th>Turnover</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2012-13</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>2011-12</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>2010-11</td>
<td></td>
</tr>
</tbody>
</table>
Details of the works executed or in progress as detailed under “criteria for eligibility”

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of Work</th>
<th>Name and details of the client</th>
<th>Nature of work (in brief)</th>
<th>Value of the work</th>
<th>Present status</th>
</tr>
</thead>
</table>

Note: Copies of client's satisfactory completion certificates shall be enclosed.

Key personnel permanently employed in your organization:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name</th>
<th>Qualifications</th>
<th>Experience</th>
<th>Particulars of work done</th>
<th>Employed in your firm since</th>
<th>Any other</th>
</tr>
</thead>
</table>

Furnish the names & contact details of three responsible clients/ persons for whom major works have been carried out by the applicant

<table>
<thead>
<tr>
<th>Name of the contact official</th>
<th>Organisation &amp; Address</th>
<th>Contact Numbers</th>
</tr>
</thead>
</table>

Furnish the details of AWARDS, citations etc. received in recognition of your services in projects designed/ associated

<table>
<thead>
<tr>
<th>Year</th>
<th>Name of the Award with details</th>
<th>Name of the organization from whom award was received</th>
<th>Name of the project for which such award was received</th>
</tr>
</thead>
</table>

Other information / details relevant to the proposed assignment, in line with the EOI

(The applicant is encouraged to use additional sheets as may be necessary and to submit any document that may be useful in evaluating the technical capabilities with respect to the proposed assignment)

**DECLARATION**

a) All the information furnished by me / us here above is true to the best of my / our knowledge and belief.

b) I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.

c) I / We agree that the decision of TTD in selection will be final and binding on me / us.

**Signature**

Name & Designation

With Seal of Organisation

Place :

Date :
PROFORMA – B

[THIS SHALL BE IN SEPARATE ENVELOPE]

"FINANCIAL BID – FEE STRUCTURE"

To
The Director,
S.V.Gosamrakshana Shala,
T.T.Devasthanams,
Chandragiri Road,
Tirupati – 517502,
Chittoor Dist, Andhra Pradesh.

Subject: Selection of Consultancy Firm for providing technical consultancy and implementation support services for establishing a state-of-the-art indigenous Dairy wing, Indigenous cattle conservation and improvement wing etc., at Palamaner, Chittoor Dist, Andhra Pradesh, India

This is with reference to your notice inviting offers for appointment of Consultant for the above mentioned project.

- I / We have read the notice inviting offer, general rules and instructions as per the TOR. I / We also understand that TTD reserves its right to accept or reject any or all the offers partially or wholly.

- I / We are fully qualified to provide consultancy services for the said work and have understood the scope of services and terms & conditions. Accordingly, we are agreeable to extend our professional services for the subject work on the following charges:

1) All inclusive “consultancy fees” as per the TOR and bid notice, for complete technical consultancy services shall be (in figures) Rs. ................................ (in words) (Rupees .................................. only)

2) All inclusive “Retainer fees” as per the TOR and bid notice, for implementation support services shall be (in figures) Rs. .......................... (in words) (Rupees .................................. only) per month

The above fees quoted shall cover all expenses in connection with the work including travel, accommodation, out of pocket expenses, other personal expenses, taxes, duties etc.

Signature
Name & Designation
With Seal of Organisation

Place :
Date :